

**Minutes from the
Almira Township Board Special Meeting
November 29, 2010
9:00 a.m.**

Supervisor Vance Bates called the special meeting of the Almira Township Board to order at 9:07 a.m. at the Almira Township Fire & EMS Facility.

Members Present: Dawn Campeau, Mary Dort, Kirt Giddis, Diana Nolan and Vance Bates.

Additions/Deletions to Meeting Agenda by Board and Citizens: Under New Business delete Item A. Fire & EMS Department Employee Disposition

Approval of Meeting Agenda: *Motion by* Giddis, and supported by Nolan, to approve the meeting agenda as amended. All ayes, motion passed.

Brief Public Input: None.

Guests: None

New Business: None

Old Business:

A. Continue Review of Draft Employee Handbook: The last few pages were reviewed and discussed. Trustee Nolan will update the draft and present a new draft to be reviewed by the Township Attorney. The Township Attorney will also be asked about an Alcohol and Substance Abuse Policy.

Extended Public Input: None

Board Comments:

Clerk Dort asked if the programmable thermostat in the meeting room could be reprogrammed to a more consistent temperature. She also asked about reimbursements for EMS licenses.

Trustee Giddis stated that the granite benches for the Veterans Memorial have been ordered.

Supervisor Bates distributed the preliminary 2011/2012 fiscal year budget figures to be discussed at a future meeting.

Adjourn: There being no other business Supervisor Bates adjourned the meeting at 12:08 p.m.

Mary Dort
Almira Township Clerk