

**Minutes from the  
Almira Township Board Special Meeting  
October 18, 2010  
9:00 a.m.**

Supervisor Vance Bates called the special meeting of the Almira Township Board to order at 10:05 a.m. at the Almira Township Fire & EMS Facility.

**Members Present:** Dawn Campeau, Mary Dort, Kirt Giddis, Diana Nolan and Vance Bates.

**Additions/Deletions to Meeting Agenda by Board and Citizens:** None

**Approval of Meeting Agenda:** *Motion by* Giddis, and supported by Nolan, to approve the meeting agenda as presented. All ayes, motion passed.

**Brief Public Input:** None.

**Guests:** None

**Old Business:**

- A. Lakefront Park Site Visit:** The Board met at the Lakefront Park Property in the Village of Lake Ann at 9:00 a.m. to review the proposed site plan for the park submitted by the Recreational Resources Committee. The Board walked the property and discussion took place with the following items being requested to be looked into: reducing the number of parking spots, steps to the beach, handicap trail to the beach, is the well capped and what needs to be done with the overhead cable and electrical lines.
- B. Town Hall Parking Lot:** Three proposals were again reviewed. *Motion by* Giddis, and supported by Nolan, to accept the proposal from Ron Brown and Sons in the amount of \$750.00. Discussion took place. All ayes, motion passed.
- C. Fire & EMS Apparatus Bay Floor:** Proposals were reviewed. *Motion by* Bates, and supported by Campeau, to accept the proposal from Foster Coating Concepts in the amount of \$18,000.00 to epoxy the apparatus bay floor. Discussion took place. Roll call vote was as follows: Nolan, aye; Giddis, nay; Dort, aye; Campeau, aye; Bates, aye. Four ayes, one nay, no one absent, motion passed. *Motion by* Dort, and supported by Nolan, that no emblem or logo be painted on the apparatus bay floor. Ayes: Giddis, Nolan and Dort. Nays: Bates and Campeau. Motion passed. *Motion by* Campeau, and supported by Nolan, that the apparatus bay floor color is to be silver gray #638 and that the contrasting striping be safety red. All ayes, motion passed.

Meeting was recessed at 12:17 p.m.

Meeting was reconvened at 12:35 p.m.

- D. Continue Review of Draft Employee Handbook:** The rest of the draft employee handbook was reviewed page by page with suggested changes being made.

**New Business:**

- A. Town Hall Furnace:** Maintenance Director Puchovan and Supervisor Bates explained the situation with the furnaces in the town hall. The proposals were reviewed. *Motion by* Bates, and supported by Campeau, to approve the proposal

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from C H Mechanical, Inc. in the amount of \$3,850.00 to replace the two furnaces in the town hall. Discussion took place. Roll call vote was as follows: Giddis, aye; Nolan, aye; Dort, aye; Campeau, aye; Bates, aye. All ayes, no nays, no one absent, motion passed. *Motion by* Dort, and supported by Nolan, to move \$3,850.00 from Contingency: 101-890-956.000 to Town Hall repair and maintenance: 101-266-930.000. Roll call vote was as follows: Campeau, aye; Giddis, aye; Bates, aye; Nolan, aye; Dort, aye. All ayes, no nays, no one absent, motion passed.

- B. **Ambulance Contract:** Supervisor Bates excused himself from this discussion due to a person conflict of interest. Fire & EMS Manager Puchovan presented information on the contract for the new ambulance. *Motion by* Campeau, and supported by Giddis, to approve the apparatus purchase agreement with Michigan First Response as presented authorizing the Clerk to sign. All ayes, no nays, Bates abstained, motion passed.

Trustee Giddis was excused at 2:20 p.m.

**Extended Public Input:** None

**Board Comments:** None

**Adjourn:** There being no other business Supervisor Bates adjourned the meeting at 2:29 p.m.

Mary Dort  
Almira Township Clerk