

**Minutes from the  
Almira Township Board Regular Meeting  
January 11, 2010  
5:00 p.m.**

Supervisor Vance Bates called the meeting of the Almira Township Board to order at 5:00 p.m. at the Almira Township Fire & EMS Facility.

Supervisor led the Pledge to the Flag.

Supervisor called for roll call. Members present were Vance Bates, Dawn Campeau, Kirt Giddis, Diana Nolan and Mary Dort.

**Additions/Deletions to Meeting Agenda by Board and Citizens:** None

**Approval of Meeting Agenda:** *Motion by* Giddis, and supported by Nolan, to approve the meeting agenda as presented. All ayes, motion passed.

**Approval of Consent Agenda:** *Motion by* Nolan, and supported by Campeau, to approve the amended consent agenda as follows:

1. Approve minutes of regular Board meeting held December 14, 2009.
2. Budget amendments for the month of January 2010: None.
3. Approve payment of check #'s 30712 – 30785. See check registers included in packet. Bills are available for examination upon request.
4. Receive and File the following reports:

Benzie County Commission:	Included in Packet
Assessor:	Included in Packet
Zoning Administrator:	No Report
Recreational Resources Committee:	No Report
Fire & EMS Department:	No Report
Planning Commission:	No Report
Veterans Memorial Committee:	No Report
5. Miscellaneous: None.
6. Receive and file the following correspondence:
  - MTA fax dated 12-18-09
  - MTA fax dated 12-23-09
  - MTA fax dated 1-8-10
  - Benzie County ORV/ATV Committee Meeting Announcement
  - Platte River Watershed Council Meeting Minutes dated 11-13-09
  - 2008/2009 Benzie County Snowmobile Enforcement Activity Report

All ayes, motion passed.

**Treasurer's Report:** *Motion by* Dort, and supported by Nolan, to receive and file the Treasurer's report. All ayes, motion passed. Copy will be filed in the Clerk's office.

**Brief Public Input:** None

**Guests:** Mark Roper, Benzie County Commissioner reported on the following topics: Special Commissioners meeting to be held on January 12<sup>th</sup>; Part time Zoning Administrator and Planning Commission Recording Secretary; Benzie Bus new location;

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ORV/ATV Committee meeting; Election of Road Commission Board by public; Various law suits that the County is involved in.

**Old Business:** None

**New Business:**

- A. Continued Leave of Absence from Fire & EMS Dept.:** Letters from Vance Bates and Asst. Chief Mayo were reviewed. *Motion by* Campeau, and supported by Nolan, to approve an extension of a leave of absence for Vance Bates from the Fire & EMS Department for another six months requiring approval of Township Physician upon returning. Ayes: Dort, Giddis, Nolan and Campeau. Bates abstained, motion passed.
- B. MAYDAY Policy for Fire & EMS Department:** Discussion took place. *Motion by* Dort, and supported by Giddis, to approve the Fire & EMS MAYDAY policy as amended to go into effect July 1, 2010. All ayes, motion passed.
- C. New Members for the Fire & EMS Department:** The proposed new members were introduced to the Board by Asst. Chief Mayo. *Motion by* Giddis, and supported by Nolan, to approve Marcel Gensler, Edward Smith, Shawn Gatzke and Gabriel Anderson as new members to the Fire & EMS Department. All ayes, motion passed.
- D. EMT Specialist Class:** Letter from Asst. Chief Mayo was reviewed. *Motion by* Dort, and supported by Bates, to approve paying \$500.00 to send Gene Mayo and Steve Adams to the EMT Specialist class starting in March 2010. All ayes, motion passed.
- E. Fire & EMS Dept. Open Officer's Positions:** Asst. Chief Mayo presented information and discussion took place. *Motion by* Bates, and supported by Campeau, to post only the Lieutenant 2 position as being open. All ayes, motion passed.
- F. Fire & EMS Air Trailer and Grant:** Information was presented by Asst. Chief Mayo and discussion took place. *Motion by* Dort, and supported by Campeau, to approve the accepting of the grant, paying our matching grant amount, adding the 220 power, and trailer hitch for the brush truck for an air trailer. All ayes, motion passed.

**Extended Public Input:**

Steve Puchovan, Almira Twp. Fire & EMS Manager, stated that the Township should understand how lucky we are to have gotten the grants this year that we have. Craig Johnson, Benzie County EMS Director, thanked the Township for hosting the current EMT class, for use of a backup ambulance and for sending students to the EMT Specialist class.

**Board Comments:**

Trustee Giddis asked about the status of the proposed lake front park property, State had some questions on the title. He then asked about the status of the Roper property, the attorneys are waiting for a letter from Roper's title insurance company. Kirt also announced that the Veteran's Memorial Committee will be holding a raffle for a gun.

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Trustee Diana Nolan stated that the Planning Commission has been working on the Master Plan and are almost ready for the map updating. She also stated that one of the Township Planning Commissioners will be attending the Village of Lake Ann Planning Commission meetings.

Supervisor Bates informed the Board that he is planning on attending the Benzie County ORV/ATV Committee meeting being held on January 20<sup>th</sup>. Vance also stated that he was going to see if a couple of the Recreational Resources Committee members would attend the Benzie County Parks and Recreation Committee meeting on January 25<sup>th</sup>. He also would like to schedule a special Board meeting on Friday, January 22, 2010 starting at 10:00 a.m. for the 2010/2011 budget and review of the employee handbook.

**Adjourn:** There being no other business Supervisor Bates adjourned the meeting at 6:02 p.m.

Mary Dort  
Almira Township Clerk