

**Minutes from the  
Almira Township Board Regular Meeting  
August 9, 2010  
5:00 p.m.**

Supervisor Vance Bates called the meeting of the Almira Township Board to order at 5:00 p.m. at the Almira Township Fire & EMS Facility.

Supervisor led the Pledge to the Flag.

Supervisor called for roll call. Members present were Vance Bates, Dawn Campeau, Kirt Giddis, Diana Nolan and Mary Dort.

**Additions/Deletions to Meeting Agenda by Board and Citizens:** Under New Business add Item I. Resignation from Fire & EMS Department; Item J. Resignation from Part Time Maintenance and Item K. September Board Meeting.

**Approval of Meeting Agenda:** *Motion by* Campeau, and supported by Giddis, to approve the meeting agenda as amended. All ayes, motion passed.

**Approval of Consent Agenda:** *Motion by* Nolan, and supported by Campeau, to approve the amended consent agenda as follows:

1. Approve minutes of regular Board meeting held July 12, 2010 and the special Board meeting held July 13, 2010.
2. Budget amendments for the month of August 2010: None
3. Approve payment of check #'s 31312 – 31404. See check registers included in packet. Bills are available for examination upon request.
4. Receive and File the following reports:

Benzie County Commission:	Included in Packet
Assessor:	Added at Meeting
Zoning Administrator:	No Report
Recreational Resources Committee:	Added at Meeting
Fire & EMS Department:	No Report
Planning Commission:	No Report
Veterans Memorial Committee:	No Report
5. Miscellaneous: None.
6. Receive and file the following correspondence:
  - E-mail from Peter Wendling dated 7-13-10
  - Almira Citizens for Preservation Meeting dated 7-22-10
  - Benzie County Road Commission Meeting Minutes dated: 6-10-10; 6-24-10; 7-8-10
  - Lake Ann Village ZBA Public Hearing Notice dated 8-2-10
  - Lake Ann Village Council meeting minutes dated 7-13-10All ayes, motion passed.

**Treasurer's Report:** *Motion by* Nolan, and supported by Giddis, to receive and file the Treasurer's report. All ayes, motion passed. Copy will be filed in the Clerk's office.

**Brief Public Input:** Thelma Rider-Novak presented the Board with information regarding the Maples Medical Care Facility in Frankfort.

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**Guests:**

Mark Roper, Benzie County Commissioner, reported on the following topics; Phase 1 of the Benzie Bus should be available the first part of September with Phase 2 starting early to late spring; Sears estate open to discussion and probably mediation; all the County millages passed in the August 3<sup>rd</sup> election; new County ambulance should be here soon; have a draft balanced County budget with the Sheriff's department taking the biggest hit, 2-5 employees may be gone, no administrator or 911 Coordinator being hired.

**Old Business:**

- A. Lakefront Park Site Plan:** Supervisor Bates stated that the Recreational Resources Committee was meeting tonight at 8 p.m. at the lakefront property to discuss the site plan.
- B. Employee Handbook:** Trustee Nolan presented a draft copy for review and requested that a special meeting be scheduled. Special meeting will be scheduled for Monday, August 30, 2010 starting at 9:00 a.m. to review the draft employee handbook.
- C. Fire & EMS Accident & Health Policy:** *Motion by* Bates, and supported by Campeau, to go with the present Fire & EMS Accident & Health Plan with rider as was billed. Discussion took place. All ayes, motion passed.
- D. Web Site:** Information was presented and discussion took place. Supervisor Bates will have LIAA come to a Board meeting and make a presentation.

**New Business:**

- A. Fire Works Display Permit:** Information was presented and discussed. *Motion by* Nolan, and supported by Campeau, to approve the permit from Rick Hayes for a fire works display on August 20<sup>th</sup> at the Lake Ann Camp. All ayes, motion passed.
- B. New Member to Fire & EMS Department:** Chief Morse presented information. *Motion by* Campeau, and supported by Giddis, to approve Shane McClure as a new member to the Fire & EMS Department. All ayes, motion passed.
- C. Mutual Aid Agreement with Inland Township:** Clerk Dort presented the information and discussion took place. *Motion by* Giddis, and supported by Nolan, to approve the Mutual Aid Agreement Between Almira Township and Inland Township as presented. All ayes, motion passed.
- D. Lake Ann Village Council Use of Town Hall:** No discussion took place.
- E. Deferred Compensation Ordinance Change:** Clerk Dort explained the need for the update in the deferred compensation ordinance. *Motion by* Campeau, and supported by Bates, to change the Almira Township Deferred Compensation Plan as presented. Roll call vote was as follows: Nolan, aye; Giddis, aye; Dort, aye; Campeau, aye; Bates, aye. All ayes, no nays, no one absent, motion passed.
- F. Agent of Record for Deferred Compensation:** Clerk Dort explained. *Motion by* Nolan, and supported by Campeau, to make Lynn Bright, agent with Burham and Flower Agency the agent of record for the deferred compensation plan. All ayes, motion passed.

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- G. Pension & Deferred Compensation Review with Agent of Record:** Clerk Dort requested that Lynn Bright be allowed to meet with the eligible employees on Monday, August 16<sup>th</sup> starting at 1:00 p.m. if any employee would like to discuss any changes to either of their funds. Consensus of the Board was this would be okay.
- H. Fire & EMS Apparatus Bay Floor:** Discussion took place. Trustee Giddis will get some additional information to give out at the special meeting on August 30<sup>th</sup>. No other action took place.
- I. Resignation from Fire & EMS Department:** *Motion by* Campeau, and supported by Giddis, to accept the resignation from Matt Durand from the Fire & EMS Department. All ayes, motion passed.
- J. Resignation from Part Time Maintenance:** *Motion by* Bates, and supported by Giddis, to accept Troy Knoll's resignation from the part time maintenance position. All ayes, motion passed. *Motion by* Bates, and supported by Nolan, to approve Gene Mayo to work up to 24 hours per week until October 31, 2010 doing part time maintenance at \$12.00 per hour. Discussion took place. All ayes, motion passed.
- K. September Board Meeting:** Supervisor Bates and Trustee Giddis will both be gone for the scheduled September 13<sup>th</sup> Board meeting. Discussion took place with the consensus that the meeting should be moved to the following Monday, September 20<sup>th</sup> with the same 5:00 p.m. start time.

**Extended Public Input:** None

**Board Comments:**

Trustee Nolan informed the Board that the Planning Commission will be holding off on the Master Plan until the 2010 Census information is available.

Treasurer Campeau is concerned about the maintenance work that is not being done at the Fire & EMS facility. It is not being kept clean.

Trustee Giddis informed the Board of information he obtained regarding diesel engines in regards to the new ambulance. He also stated the Veterans Memorial Committee is talking about putting some thing at the Memorial Site in honor of Cpl. Paul Miller, who lived in the township.

Clerk Dort stated that the primary election went well over all and that she has wonderful election inspectors.

Supervisor Bates stated that there would be a Village of Lake Ann ZBA public hearing on Tuesday, August 24<sup>th</sup> starting at 6:00 p.m. regarding the Michigan DNRE Trust fund sign that needs to be placed at the lakefront park property.

**Adjourn:** There being no other business Supervisor Bates adjourned the meeting at 6:49 p.m.

Mary Dort  
Almira Township Clerk