

**Minutes from the
Almira Township Board Regular Meeting
March 14, 2011
5:00 p.m.**

Supervisor Vance Bates called the meeting of the Almira Township Board to order at 5:00 p.m. at the Almira Township Fire & EMS Facility.

Supervisor led the Pledge to the Flag.

Supervisor called for roll call. Members present were Vance Bates, Dawn Campeau, Diana Nolan, Mary Dort and Kirt Giddis.

Additions/Deletions to Meeting Agenda by Board and Citizens: Under New Business add Item D. Clean up Day; Item E. Employee Carry Over of Vacation & Personal Time; Item F. Fire & EMS Member Resignation

Approval of Meeting Agenda: *Motion by* Campeau, and supported by Nolan, to approve the meeting agenda as amended. All ayes, motion passed.

Approval of Consent Agenda: *Motion by* Giddis, and supported by Campeau, to approve the presented consent agenda as follows:

1. Approve minutes of regular Board meeting held February 14, 2011 and special Board meetings held February 22, 2011 and February 25, 2011.
2. Budget amendments for the month of March 2011: None
3. Approve payment of check #'s 32011 – 32088. See check registers included in packet. Bills are available for examination upon request.
4. Receive and File the following reports:

Benzie County Commissioners:	Included in Packet
Assessor:	Included in Packet
Zoning Administrator:	No Report
Recreational Resources Committee:	No Report
Fire & EMS Department:	No Report
Planning Commission:	No Report
Veterans Memorial Committee:	No Report
5. Miscellaneous: None.
6. Receive and file the following correspondence:
 - Lake Ann Village Council Meeting Minutes dated 2-8-11
 - Benzie County Road Commission Meeting Minutes dated 1-27-11
 - Revenue/Expenditure Report End of February 2011
 - Blue Care Network New Rate Sheet for Fiscal Year 2011 – 2012
 - Letter from L. A. Snow Pine Fest dated 3-7-11
 - Letter regarding Ed Smith dated 3-6-11All ayes, motion passed.

Treasurer's Report: *Motion by* Giddis, and supported by Bates, to receive and file the Treasurer's report. All ayes, motion passed. Copy will be filed in the Clerk's office.

Brief Public Input:

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Gary Persson asked if the Board would be interested in purchasing the two five acre parcels he owns off Almira Road that connects to the park property. He would like to know by this summer.

Matt Therrien addressed the maintenance building upgrades, maybe money spend on this could be spend elsewhere.

Guests:

Mark Roper, County Commissioner, reported on the following topics: Reviewing ½ fiscal year budget; Benzie Bus phase 2 has started; The Maples & EMS building projects; decrease in PILT; revenue sharing; and multiple items at the State level.

Gene Mayo, Benzie County Emergency Services Coordinator, informed the Board that the 2008 Homeland Security Grant cycle was ending and what grants the County, including Almira Township, had received. He also stated that Benzie County would be over seeing the check writing for the 2010 grants. Gene informed the Board also that the narrow band radios were ordered this week. Gene, as Assistant Chief of the Fire & EMS Department, stated that the new ambulance was still on schedule.

Old Business:

A. Drug and Alcohol Policy: Supervisor Bates informed the Board that the information in their packets is what he received back from the attorneys. Please review this information for April's meeting.

New Business:

- A. General Appropriations Act Resolution 03-11 #1:** Supervisor Bates read the resolution. *Motion by* Bates, and supported by Nolan, to adopt the General Appropriations Act Resolution 03-11 #1 as presented. Roll call vote was as follows: Giddis, aye; Campeau, aye; Dort, aye; Nolan, aye, Bates, aye. All ayes, no nays, no one absent, motion passed. Supervisor declared resolution adopted.
- B. Computer Network:** Trustee Nolan presented the information that was in the packet. *Motion by* Bates, and supported by Nolan, to approve the proposal from Netcom Computers in an amount of \$6,601.00 for hardware, software for fifteen (15) work stations, one (1) server, labor and installation. Discussion took place. Two ayes, three nays, motion did not pass.
- C. Maintenance Building Upgrades:** Information from Homework Builders, LLC was reviewed and discussed. *Motion by* Dort, and supported by Nolan, to accept the proposal in the amount of \$12,658.00 from Homework Builders LLC for the upgrades to the maintenance building. Four ayes, one nay, motion passed.
- D. Clean Up Day:** Treasurer Campeau stated she had contacted American Waste, Waste Management and Shoreline for proposals for cleanup day. Waste Management stated that they did not serve our area and Shoreline never sent any proposals. *Motion by* Giddis, and supported by Campeau, to use American Waste for cleanup day and authorizing the Supervisor and Treasurer to sign the contract. All ayes, motion passed.

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- E. Employee Carry Over of Vacation & Personal Time:** Steve Adams would like to carry over five (5) days into April 2011. *Motion by* Bates, and supported by Giddis, to allow Steve Adams to carry over five (5) days into April 2011. All ayes, motion passed.
- F. Fire & EMS Member Resignation:** Mary Dort submitted a verbal resignation to the Board. Chief Morse recommended accepting the resignation. *Motion by* Bates, and supported by Campeau, to accept the resignation of Mary Dort from the Fire & EMS Department with regrets. Four ayes, one nay, motion passed.

Extended Public Input: None

Board Comments:

Trustee Giddis reported that the Veterans Memorial Committee is planning another buffalo Swiss steak fund raiser dinner scheduled for Saturday, April 30th. He also stated that a second Euchre tournament was starting this evening at Dilbert's.

Clerk Dort stated that bills to paid in this fiscal year needed to be in her office by March 21st. Mary also stated that she might start working another job four (4) days a week.

Treasurer Campeau stated that the 2010/2011 tax year was over and that the settlement with the County went well.

Supervisor Bates stated that Board of Review started today and that thirteen (13) petitioners had been in so far.

Adjourn: There being no other business Supervisor Bates adjourned the meeting at 6:26p.m.

Mary Dort
Almira Township Clerk