Supervisor Mark Roper called the meeting of the Almira Township Board to order at 7:01 p.m. at the Almira Township Fire & EMS Facility.

Supervisor led the Pledge to the Flag.

Supervisor called for roll call. Members present were: Mark Roper, Mandy Gray Rineer, Tammy Clous, Matt Therrien, and Ann Beaujean.

**Additions/Deletions to Meeting Agenda by Board and Citizens:** Under Guests: Adam Gandolfi is unable to make it due to the weather.

**Approval of Meeting Agenda:** *Motion by* Therrien, and supported by Rineer, to approve the meeting agenda as amended. All ayes, motion passed.

**Approval of Consent Agenda:** *Motion by* Therrien and supported by Beaujean, to approve the consent agenda:

1. Approve regular Board meeting minutes dated January 14, 2013, Special Meeting January 21, 2013, Special Meeting January 23, 2013 and Special Meeting January 31, 2013.
2. BUDGET AMENDMENTS FOR THE MONTH OF January 2013: None

1. APPROVE PAYMENT OF CHECKS #’s 34137 – 34208. SEE CHECK REGISTERS INCLUDED IN PACKET. BILLS AVAILABLE FOR EXAMINATION UPON REQUEST.
2. RECEIVE AND FILE THE FOLLOWING REPORTS:

BENZIE BOARD OF COMMISSIONERS: Included in Packet

ASSESSOR: No Report

ZONING ADMINISTRATOR: No Report

RECREATIONAL RESOURCES COMMITTEE: Included In Packet

FIRE & EMS DEPARTMENT: Included In Packet

PLANNING COMMISSION: No Report

VETERANS MEMORIAL COMMITTEE: No Report

1. MISCELLANEOUS: None
2. RECEIVE AND FILE THE FOLLOWING CORRESPONDENCE:

Lake Ann Village Council Draft Meeting Minutes No Report

Benzie County Road Commission meeting minutes No Report

**Treasurer’s Report:** Rineer presented the treasurers report. Report accepted and filed.

**Brief Public Input:** None

**County Commissioners:** Commissioner Lisa Tucker gave the board a copy of the Board of Commissioners Committees and Boards that they are also sitting on. She also informed the board that the merger between the Maples and Paul Oliver will not be going through. The project will be continuing as originally planned. Vance Bates expanded on the Maples situation and how things are developing with this project and that the county will soon be unable to help the Maples with their financial shortfalls they are currently having. The commissioners also stated that Ken Fallowfield was promoted to Road Patrol Sergeant. They also talked about different committees that are being looked at.

**Department Heads:**

1. **Library:** Librarian Ransom said that we had our first story time at the library and that the event went well and there were several kids there and enjoyed it.

**Guests:**  Absent

**Public Hearing:** The public hearing on the budget was opened at 7:24 pm. The supervisor read the truth in taxation document as well as the salary resolutions for the trustees, supervisor, treasurer and clerk for the 2013/2014 budget. Upon roll call vote of each resolution Ayes were Therrien, Beaujean, Roper, Rineer and Clous for all resolution. The four resolutions were adopted all Ayes, no Nays. Closed public hearing at 7:31 pm. There was no public comment.

**Old Business:**

1. **Committee Appointments:** *Motion* by Therrien, and supported by Rineer to reappoint Roberta Dow to the Zoning Board of Appeals. All ayes, motion passed. *Motion* by Therrien, and supported by Beaujean to reappoint Denise Reinke to the Recreational Resources Committee.All Ayes, motion passed.
2. **Beach Plant and Consultation Quotes:** Consultation bid was discussed and was approved for Supervisor Roper to sign with Design in Bloom for consultation. The plant quotes were presented and were discussed. Motion by Therrien, and supported by Rineer to use Designs by Nature for purchase of the plants in the amount of $1790.00 with an additional $250.00 for plant delivery. Roll call vote: Ayes: Therrien, Beaujean, Roper, Rineer and Clous. All: Ayes motion passed

**New Business:**

1. **Salary Resolution:** These were covered in our public hearing. Please refer to that section of the minutes.
2. **Budget Updates:** The budget highlights of the draft were presented by Therrien.
3. **Cherryland:** Discussion took place as to if we wanted to remove the surge protector from the township office and it was decided that it would be left installed for now.
4. **Townhall Rental Procedures:** Therrien would like to do research into avenues to gain more rental income. The Board said that this would be a good idea and look forward to hearing what he finds out.
5. **Deferred Compensation:** Discussed looking into different options available for Deferred Compensation. We would like to look at the different options that Burnham and Flowers has to offer.
6. **Direct Deposit:** Updated the board and public on where we are at with Direct Deposit of Payroll.
7. **Computer Request:** Discussion took place on replacing the laptop computer that the Maintenance Person uses. The board would like to receive more information from Mike Buchanan as to what the computer needs to be capable of and that once figured out we can purchase the appropriate computer.
8. **TruGreen Agreement:** Making the board aware that the yearly contract with TruGreen will be signed and mailed in.
9. **Library Software:** Motion by Therrien, and supported by Rineer to purchase Microsoft Office Suit from the Northwestern Michigan College for $99.95 each and Deep Freeze for the three new Library Computers.
10. **Tire Grant:** The board was informed that the tire grant was not beneficial at this time.
11. **Park Rentals:** Discussed the recommended increases from the Recreational Resources committee as well the cost of fixed assets. The board has asked for the true cost of the fixed asset items before a decision is made as to how much we would ask for each item in donation,
12. **Music in the Park:** Music in the Park will be held August 24th this year. It was asked that the Township provide medical services for this event and was decided that the Township would be willing to do so.
13. **Snowmobile Safety Program:** Motion by Rineer, and supported by Therrien to donate $150.00 from Almira Township to the Snowmobile Safety Program. All:ayes, motion passed.

**Extended Public Input:** Bates stated that a discussion had taken place a few years ago about Townhall issues and was making the board aware of what issue were faced when the Township allowed alcohol at the Townhall. Therrien thanked all who helped with the Snow Pine Fest; his family enjoyed it this year. Beaujean said the ice rink was great and thanked all who were involved with the Snow Pine Fest. Roper said that the Snow Pine Fest went very well.

**Board Comments:**

**Adjourn:** There being no other business the Supervisor adjourned the meeting at 8:49p.m.

Tammy Clous

 Almira Township Clerk