

**Minutes from the
Almira Township Planning Commission Meeting**

January 3, 2023

6:00 p.m.

Call to Order: Chairperson Ratajczak called the meeting to order at 6:10 p.m. at the Almira Townhall in the Village of Lake Ann.

Members Present: Vince Edwards, Ryan Ratajczak, Kurt Swartz, Melisa Martin, Duane Newman

Members Absent: Lori Florip, Bill Ballard

Additions/Deletions to Agenda: None

Approval of Agenda: *Motion by* Edwards, supported by Swartz, to approve the agenda as presented. All ayes, motion passed.

Approval of Minutes: *Motion by* Edwards, supported by Swartz, to approve the meeting minutes of December 6th, as presented. All ayes, motion passed.

Brief Public Comment: None

Zoning Administrator: Z/A Williams submitted written reports for December

Township Board Representative: Township Board member Florip was absent with no written report.

Zoning Board of Appeals Representative: No report.

Intergovernmental Representative: Lake Ann Village Council Member Edwards, stated that the Village has been approached by a community member who would like to hold a February WinterFest as a fundraiser for a mobile dental clinic.

Conflict(s) of Interest: None

Guests: No

Old Business:

A. Master Plan Review – Township Board Approval Update: Vince Edwards provided an update. Census data will be included, and other edits will be completed.

B. Section 4.23 Private Roads – Pending application review: Commissioners discussed need for drainage plan, statement regarding future maintenance, drawing showing all the right-aways for utilities, topographic map (should be included in all sealed plans). Township engineer plans on being at the meeting when PC formally reviews application.

New Business:

A. Election of Chairperson *Motion by* Edwards, supported by Swartz, to appoint Ratajczak.

B. Election of Vice Chairperson-*Motion by Ratajczak*, supported by Martin to appoint Swartz.

C. Election of Secretary-*Motion by Edwards*, supported by Swartz, to appoint Martin.

D. Meeting Dates for 2023- motioned by Vince and supported by Kurt

TUESDAY JANUARY 3, 2023

TUESDAY FEBRUARY 7, 2023

TUESDAY MARCH 7, 2023

TUESDAY APRIL 4, 2023

TUESDAY MAY 2, 2023

TUESDAY JUNE 6, 2023

TUESDAY JULY 11, 2023

TUESDAY AUGUST 1, 2023

TUESDAY SEPTEMBER 5, 2023

TUESDAY OCTOBER 3, 2022

TUESDAY NOVEMBER 7, 2023

TUESDAY DECEMBER 5, 2023

***July meeting moved to second week due to Holiday**

Commissioner Comments: Martin mentioned that community members are asking about adult rec leagues. Edwards asked about ALPO that tested the water.

Chair Comments: No comments

Adjourn: Chairperson Ratajczak adjourned the meeting at 7:13 p.m.

Melisa Martin, Recording Secretary