

**Minutes from the Almira Township Planning Commission Meeting**  
**August 2nd, 2022**  
**6:00 PM**

**Call to Order:** Chairperson Ratajczak called the meeting to order at 6:05 pm at the Almira Townhall in the Village of Lake Ann.

**Members Present:** Vince Edwards, Melisa Martin, Ryan Ratajczak, Lori Florip, Kurt Swartz.

**Members Absent:** Bill Ballard, Duane Newman.

**Approval of Agenda:** Motion by Edwards, supported by Swartz, to approve agenda as presented. All ayes, motion passed.

**Brief Public Comment:** None

**Approval of Minutes:** Motion by Edwards, supported by Swartz, to approve agenda as presented. All ayes, motion passed.

**Zoning Administrator:** Z/A William submitted a written report and verbally extended information on the upcoming Ragnar team running race whose course runs through Almira township.

**Township Board Representative:** Township Board member Florip informed the board Derek Smith was promoted to Associate Chief. New fee schedule has been approved by the Township Board and August elections are upcoming.

**Zoning Board of Appeals Representative:** Nothing to Report.

**Intergovernmental Representative:** Lake Ann Village Council Member Edwards stated the sitting Village President resigned and Edwards is serving as interim President. Two council positions have opened, and current members did not reapply. Edwards stated that members of the community still had time to submit their names for all open positions to be placed on the ballot. He commented "The Village is starving for leadership". Also, stated that they can hold a quorum if there are only 3 members.

**Conflicts of Interest:** None

**Old Business:**

- A. **Master Plan Review-Status Update:** Edwards highlighted future land use map; in regards to the Barber family expressing a wish to keep their parcels agricultural. Sue White also communicated with the township that she wishes her parcels to remain agricultural. The future land use map will be clarified by the township for citizens to

understand that the township is not acting on it. Subcommittee will meet prior to next Planning Commission meeting. There will be additional opportunities for the public to provide input on the Master Plan prior to final approval by the Township Board

**New Business:**

- A. **Review of Businesses within Forest and Recreation and Agricultural:** Almira Township Supervisor thought this topic should be noted during the Master Plan Review process. Commissioner Ratajczak suggested we should review the Future Land Use Map in depth prior to the September meeting and bring back recommendations for Master Plan inclusion.

**Extended Public Comment:** Sue White was curious about how the future land use map was decided. Commissioner Ratajczak clarified that the Future Land Use Map she was referencing was created 10 years ago. Commissioner Ratajczak stated that any changes to zoning require multiple steps, including a public hearing and anyone within 300 feet of property being notified.

**Commissioner Comments:** Commissioner Ratajczak suggested that members examine The Future Land Use Map for accuracy.

**Adjourn:** Chairperson Ratajczak adjourned the meeting at 6:58 PM