

ALMIRA TOWNSHIP

DEFINITIONS, RULES AND RESERVATION AGREEMENT FOR THE ALMIRA TOWNSHIP PARK PAVILION

Definitions:

1. "Township Official" means an officer or employee of the Township Responsible for the Township Park per the instructions of the Township Board.
2. "Guest" means friends, relatives, customers, clients, business associates or other associates of the renter.
3. "Premises" means the park grounds including any other structures thereon under the control of Almira Township.
4. "Renter" means a person, persons, business entity, or non profit entity of any kind.

Hours of Operation and Regulations:

1. The park closes at 11:00 pm unless prior arrangements have been approved by the Township Board.
2. No overnight camping is permitted in the park.

3. Parking is allowed only in designated areas (please help us keep our park grass looking its best!)
4. If you move tables, please return them to where they were found.
5. Pick up trash in surrounding area and put in designated containers, clean table tops and leave restrooms clean. (Cleaning supplies are not furnished by the Township.)
6. All dogs must remain on a leash at all times.

7. Renter shall not sublet the rented premises to anyone.
8. If for some reason the park restrooms are locked, we would let you know and you would need to pick up a key at the Township office during scheduled business hours (M, T, W 8-4) preceding your rental date. Renter shall not duplicate any key issued and such key must be returned to the Township office or left in drop box by front door as soon as possible after using the pavilion.
9. Renters serving alcohol or who are a corporate or partnership entity shall provide Almira Township with a copy of liability insurance covering the Renter during the rental period for a minimum of one hundred thousand dollars (\$100,000.00) subject only to the express written waiver of the Almira Township Board. Such coverage shall protect Almira Township for the negligent acts or omissions on the part of the Renter, or his guest during the rental period.
10. Renter is responsible for any damage to the Almira Township Park premises. Almira Township reserves the right to take action against the Renter for damages caused to the premises either in law or equity.
11. The Renter agrees to hold Almira Township harmless and fully indemnify Almira Township for the cost of any lawsuits or other claims against Almira Township arising out of or as a result of Renter's use and occupation of the premises.
12. Renter shall comply with all state and federal laws, as well as local ordinances, during the rental period. Failure to comply with such laws or ordinances, or the rules contained in this rental agreement shall subject the Renter and the Renter's guest to removal from the premises and loss of future reservation privileges.

Questions on contract: (231) 275-5862 (Township Office)
Emergency contact: (231) 218-0967 (Maintenance Personnel)

SPORTS TOTE

A sports tote is available that will enable you to better enjoy our park. The tote will be available at the township office for you to check out with advance notice. Tote "rental" is covered under your security deposit for a park reservation. If the tote is returned with any damaged items or not returned at all, we may keep a portion of your security deposit. If you notice any damaged items, please let us know.

Thank you and have fun!

Included in the tote:

- Blue air pump with needles
- White Wilson volleyball
- Gray and blue Reebok soccer ball
- Four badminton rackets
- Two badminton birdies
- Wilson basketball
- Four Wilson tennis rackets
- Black Franklin baseball glove
- Keystone and Easton baseball bats
- Various baseballs, softballs and tennis balls

**TO ENSURE YOUR DATE, PLEASE FILL OUT AND RETURN
THIS PAGE ONLY WITH YOUR PAYMENT A.S.A.P.**

RESERVED FACILITY

Almira Township Park- Pavilion
Located on Ole White Drive

DATE AND TIME OF RENTAL

Day(s): _____ Time: _____

The premises shall be used for _____ and for no
Other purpose.

I will/will not be serving alcohol, (Renter's initials) _____

Refer to rule #9 per this contract if it applies.

\$50 RESERVATION FEE AND A \$250 DEPOSIT FOR NON-WEDDING EVENTS

\$100 RESERVATION FEE AND A \$250 DEPOSIT FOR WEDDING EVENTS

I understand the reservation fee will not be refunded. (Renter's initials) _____

Reservations will be taken after January 1st for the calendar year only. Please call the Township office to make those reservations.

I (WE) have read carefully and fully understand the rules and reservation agreement for these premises owned by Almira Township, including all definitions and language contained herein and shall fully abide by these terms and conditions.

RENTER: _____ **DATE:** _____

PHONE #: _____

TOWNSHIP OFFICIAL: _____ **DATE:** _____

Make Checks payable to: Almira Township
7276 Ole White Drive
Lake Ann, MI 49650

Please send 2 checks-
1 for rent and one for deposit

Office use only: