

**Minutes from the
Almira Township Planning Commission Meeting**

October 4, 2022

6:00 p.m.

Call to Order: Chairperson Ratajczak called the meeting to order at 6:00 p.m. at the Almira Townhall in the Village of Lake Ann.

Members Present: Vince Edwards, Ryan Ratajczak, Lori Florip, Kurt Swartz, Bill Ballard, Melisa Martin

Members Absent: Duane Newman was excused.

Additions/Deletions to Agenda: None

Approval of Agenda: *Motion by* Edwards, supported by Ballard, to approve the agenda as presented. All ayes, motion passed. Newman excused.

Approval of Minutes: *Motion by* Swartz, supported by Edwards, to approve the meeting minutes of September 6, 2022, as presented. All ayes, motion passed. Newman excused.

Brief Public Comment: None

Zoning Administrator: Z/A Williams submitted a written report and answered questions regarding his written report.

Township Board Representative: Township Board member Florip reported that the Township Board declared some items as surplus and approved some changes in personnel in the Fire & EMS Department.

Zoning Board of Appeals Representative: No report.

Intergovernmental Representative: Lake Ann Village Council Member Edwards, stated that the Village is getting some leadership at the next election and that the Halloween party in Burnett Park scheduled for 10-22-2022, from 2-5 p.m., could use some more volunteers.

Conflict(s) of Interest: None

Guests: John and Cathy Groneck

Old Business:

- A. Master Plan Review – Status Report Update:** Hannah, representing Mathew Cooke from Networks Northwest, presented Mathew's memo regarding changes he had made to the Master Plan and that if there were no objections Mathew would request that the Planning Commission make a motion to recommend the Township Board release the draft Master Plan Update for public comment. The Commissioners discussed additional changes that still needed to be made and Hannah is to get those recommendations updated in the draft Master Plan before the draft goes to the township Board. If any Commissioners have any additional information to be updated, the information needs to

be submitted tomorrow, October 5th, so the Township Board will have an updated copy to review before their October 10th meeting.

B. Master Plan Review – Formal Review and Recommendations: *Motion by Edwards*, supported by Swartz, to move the draft Master Plan, with tonight's additions/requested changes, be released to the Township Board for public comment and review. All ayes, motion passed, Newman excused.

New Business: None

Extended Public Comment: None

Commissioner Comments: None

Chair Comments: Chairperson Ratajczak thanked the Master Plan sub-committee for all their work along with the work of the other Commissioners.

Adjourn: Chairperson Ratajczak adjourned the meeting at 6:25 p.m.

Mary Dort, Recording Secretary