

**Minutes from the
Almira Township Planning Commission Meeting**

October 3, 2023

6:00 p.m.

Call to Order: Chairperson Ratajczak called the meeting to order at 6:03 p.m. at the Almira Townhall in the Village of Lake Ann.

Members Present: Ryan Ratajczak, Lori Florip, Melisa Martin, Vince Edwards, Kurt Swartz, Vince Edwards, and Duane Newman.

Additions/Deletions to Agenda: None

Approval of Agenda: *Motion by* Edwards, supported by Swartz, to approve the agenda as presented. All ayes, no nays motion passed.

Approval of Minutes: *Motion by* Edwards, supported by Swartz, to approve the meeting minutes of September 5, 2023, as presented. All ayes, no nays, motion passed.

Brief Public Comment: none

Zoning Administrator: Z/A Preston submitted written report for September 2023. Comparison of 2022 vs 2023 re: application of land use permit, monthly new dwelling construction.

Township Board Representative: Township Board member Florip reviewed items that were on September's Board meeting agenda. ARPA funds discussion but no decisions: several ideas on the table: updates to townhall (stairs, painting), dog park, ect

Zoning Board of Appeals Representative: No report.

Intergovernmental Representative: Vince Edwards, Lake Ann Village Council member reported Short-term rental application is in draft form, possible good neighbor guide. Possible junk ordinance for long term garage sales. Halloween carnival happening Oct 21st 3-8pm.

Conflict(s) of Interest: None

Guests: None

Old Business:

A. Master Plan Review – Pending Twp Board Approval No new updates

B. Zoning Ordinance Amendment: Section 4.29: Utility Scale Solar Energy Systems Z/A

Preston reviewed and explained the updated suggestions from Commissioners from the August meeting Discussion took place. The Planning Commissioners were okay with her updated suggestions of:

Grammatical errors

Utility scale solar

C. Zoning Ordinance Amendment: Article III: Definitions, Non-Conforming Lot of Record

New Business:

- A. Zoning Ordinance Amendment: Article III: Definitions, Kennel** Added language regarding the actual use of a kennel
- B. Zoning Ordinance Amendment: Section 4.07 Camping/Recreational Vehicles** Discussion about setbacks. Township does get a lot of questions about camping usage.
- C. Zoning Ordinance Amendment: Second Dwelling on Parcel** Discussion re: temporary dwelling for construction, accessory dwelling units in general.
- D. Amendment of Noise Ordinance, Section 4** Discussion regarding animals that can not be controlled

Extended Public Comment: None

Commissioner Comments: Florip thanked Kate for all her work and all agreed.

Chair Comments: Chairperson Ratajczak thanked everyone for attending.

Adjourn: Chairperson Ratajczak adjourned the meeting at 7:20 p.m.

Melisa Martin, Acting Recording Secretary