

Application # _____
Application Fee Received:
[] Cash
[] Credit Card
[] Check # _____

Almira Township

Benzie County

7276 OLE WHITE DR
LAKE ANN, MICHIGAN 49650
PH: (231) 275-5862

PARCEL DIVISION APPLICATION

Property Owner

Applicant Information

Owner: _____

Applicant: _____

Address: _____

Address: _____

City, State, Zip Code _____

City, State, Zip Code _____

Phone Numbers _____

Phone Numbers _____

1) Parcel Information:

- a) Location of parent parcel to be split (Address/Road Name): _____
- b) Parent parcel legal description (Please Attach): _____
- c) Parent parcel acreage: _____
- d) Has the parent parcel previously been divided? _____
- e) Parent Parcel Identification Number: 10-01-_____-_____-_____

2) Proposed Division to include the following:

- a) Number of new parcels proposed: _____
- b) New parcel legal description(s) (Please Attach): _____
- c) Acreage of new parcels: _____
- d) Post parent parcel acreage (after division): _____
- e) Intended use (residential, commercial, etc.): _____
- f) Depth to width ratio: _____

(NO. AS OF 3-31-1997)

STREET NAME

PARENT PARCEL CODE #: 10-01-
STREET #

3) Describe the Intended Access to the New Parcels:

___ Each new division has frontage on an existing public road (please provide road name):

___ A new public road, proposed road name:

___ A new private road, proposed road name:

Please attach a legal description of any proposed new road, easement or shared driveway.

4) Future Division Allocation

- a) Are any future divisions being allocated to a newly created parcel?
- b) What parcels will be allocated future divisions, if any?
- c) How many allocations are being made?

(See section 109 (2) of the Statute to ensure your deed includes both statements required in 109 (3 & 4) of the Statute.)

5) Development Site Limits (Please indicate if any of the limitations below exist on the parcel)

___ Waterfront property (river, lake, pond etc.)

___ Wetlands

___ Is within a flood plain ___ Includes a beach

___ Is on muck soils or soils known to have severe limitations for on site sewage system

6) Attachments (Please include the following attachments and label each attachment appropriately)

- a) A survey of the parent parcel drawn to scale as of March 31, 1997, which includes the following:
 - i) All previous divisions made after March 31, 1997
 - ii) The proposed new parcel(s) with dimensions of the parcel(s)
 - iii) Existing and proposed road/easement right-of-way(s)
 - iv) Legal description of proposed new road, easement or shared driveway
 - v) Utility easements to new parcel from existing utilities
 - vi) Any existing improvements (buildings, wells, septic system, driveways, etc.)
 - vii) Any features checked in #5 above
- b) Benzie County Road Commission OR MDOT approval for driveways, roads, easements etc
- c) Land Division Tax Payment Certification.

7) Acknowledgment

The undersigned acknowledges that any approval of this application is not a determination that the resulting parcels comply with other applicable ordinances, rules or regulations which may control the use or development of the parcels. It is also understood that ordinances, laws and regulations are subject to change and that any approved parcel division is subject to such changes that may occur before the recording of the division or the development of the parcels. The undersigned agrees that the statements made in this application are true and correct and acknowledges that, if found not to be true, this application and any approval will be void.

Owner signature

Date

Owner's Name Printed

Applicants signature

Date

Applicants Name Printed

Office Use Only – Please do not write below this line

_____ Approved: (With conditions below, if any)

_____ Denied: (Please include reasons for denial)

Assessing Department
Khiela Alpers

Zoning Department
Roger Williams

Supervisor
Mark Roper



Benzie County Treasurer
Michelle Thompson
Upper Level, Government Center
448 Court Place, Beulah, MI 49617
231-882-0011 · mthompson@benzieco.net

Land Division Tax Payment Certification Form

Name: _____ Phone: _____

Owner Address: _____

Property Address: _____

Parcel ID Number: 10-01-_____

Attach legal description of the parcel to be divided

[] CERTIFICATION DENIED

The Benzie County Treasurer's Office has found delinquent taxes on the parcel listed above and cannot issue a certification of tax payment.

Delinquent Taxes Owed: _____

[] CERTIFICATION APPROVED

Pursuant to House Bill 4055, the Benzie County Treasurer's Office certifies that all property taxes and special assessments due on the above parcel subject to the proposed division for the five years preceding the date of the application have been paid. This certification does not include taxes, if any, now in the process of collection by the Village or Township Treasurer.

Certified By: _____ Date: _____