

**Minutes from the
Almira Township Board Regular Meeting
January 9, 2012
5:00 p.m.**

Supervisor Vance Bates called the meeting of the Almira Township Board to order at 5:00 p.m. at the Almira Township Fire & EMS Facility.

Supervisor led the Pledge to the Flag.

Supervisor called for roll call. Members present were: Dawn Campeau, Mary Dort, Diana Nolan, and Vance Bates. Kirt Giddis was excused.

Additions/Deletions to Meeting Agenda by Board and Citizens: Under Old Business add Item C. Master Plan. Under New Business add Item H. Budget Amendment and Item I. Part Time Maintenance.

Approval of Meeting Agenda: *Motion by Nolan* and supported by Campeau, to approve the meeting agenda as amended. All ayes, motion passed.

Approval of Consent Agenda: *Motion by Campeau*, and supported by Bates, to approve the consent agenda as amended:

1. Approve minutes of Regular Board meeting held December 12, 2011.
2. Budget amendments for the month of January 2012: See Agenda
3. Approve payment of check #'s 32925 – 32988. See check registers included in packet. Bills are available for examination upon request.
4. Receive and File the following reports:

Benzie County Commissioners:	Included in Packet
Assessor:	No Report
Zoning Administrator:	Added at Meeting
Recreational Resources Committee:	No Report
Fire & EMS Department:	Added at Meeting
Planning Commission:	No Report
Veterans Memorial Committee:	No Report
5. Miscellaneous: None.
6. Receive and file the following correspondence:
 - Lake Ann Village Council Draft Meeting Minutes dated 12-13-11
 - E-mail and draft of renewable energy resolution from Benzie County Administrator
 - The Par-Plan News dated December 2011
 - Revenue/Expense Report for the end of the 3rd quarter of current fiscal yearAll ayes, motion passed.

Treasurer's Report: *Motion by Bates*, and supported by Dort, to receive and file the Treasurer's report. All ayes, motion passed. Copy will be filed in the Clerk's office.

Brief Public Input: None

**Minutes from the
Almira Township Board Regular Meeting
January 9, 2012
5:00 p.m.**

Guests:

Mark Roper, Benzie County Commissioner, talked about the following topics: County Commission organizational meeting and meeting schedule, alternative fuel resolution being worked on, new 911 dispatch phone system, Maples Director is leaving so a new one will be needed.

Old Business:

- A. Employee Time:** Supervisor Bates stated that the attorney says to follow the Township policy that is already in place.
- B. Lakefront Park:** Trustee Nolan updated the Board on the meetings that took place with the Lake Ann Village Planning Commission. The Village Planning Commission has conditions currently and they are as follows: park hours; flush toilet system, more parking spaces, fencing issues and swimming buoy placement. Discussion took place about these items. *Motion by* Nolan, and supported by Bates, to accept the condition of adding eleven (11) more parking spaces of bituminous asphalt with no trees being removed as per the drawing. All ayes, motion passed. *Motion by* Nolan, and supported by Bates, to accept the condition that the park hours be from 9:00 a.m. until 10:00 p.m. All ayes, motion passed. *Motion by* Nolan, and supported by Bates, to accept the condition of flush toilets with a self contained system, a holding tank or septic system to be provided. All ayes, motion passed. *Motion by* Nolan, and supported by Bates, to accept the condition for a six (6) foot privacy fence, in Township choice of color, and a three (3) rail split rail fence south to the water line and north to the road right-of-way, with a better definition of the word "composite" . All ayes, motion passed. *Motion by* Nolan, and supported by Bates, to accept the condition that buoy rope be placed subject to approval of a DNR permit as soon as possible. All ayes, motion passed. *Motion by* Nolan and supported by Dort, to approve ordinance #1-1 of 2012, Ordinance to Amend the Almira Township Lakefront Park Ordinance, to reflect the new park hours. All ayes, Ordinance amendment passed. *Motion by* Nolan, and supported by Dort, that the Township Attorney attend the public hearing of the Lake Ann Village Planning Commission. All ayes, motion passed.
- C. Master Plan:** Trustee Nolan passed out the updated Master Plan at the last meeting requesting the Board to review it. *Motion by* Bates, and supported by Nolan to approve the updated Master Plan as presented.

New Business:

- A. Employee Issue:** Janet Jones requested a closed session to discuss an employee issue. *Motion by* Bates, and supported by Nolan, to enter into closed session per Janet Jones request to discuss an employee issue. All ayes, motion passed.

Regular meeting recessed at 6:08 p.m.

Motion by Bates, and supported by Nolan, to reconvene regular meeting. All ayes, motion passed.

**Minutes from the
Almira Township Board Regular Meeting
January 9, 2012
5:00 p.m.**

Regular meeting reconvened at 6:47 p.m.

Motion by Dort, and supported by Nolan, to follow the recommendation agreed to in the closed session regarding the employee issue discussed. All ayes, motion passed.

- B. Lakefront Park Donations:** Treasurer Campeau explained. *Motion by* Bates, and supported by Nolan, that \$1,629.10 currently in the "701" Lakefront Park account, not be used for general expenses. All ayes, motion passed.
- C. Veterans Memorial Committee Request:** Jim Morse Jr. presented information and the Committee's request. *Motion by* Bates, and supported by Nolan, to donate \$100.00 to the Jason Calo Scholarship Fund from the Veterans Memorial donated funds as recommended by the Veterans Memorial Committee. All ayes, motion passed.
- D. Benzie County Snowmobile Safety Program Request:** *Motion by* Campeau, and supported by Bates, to send \$150.00 in support of the Benzie County Snowmobile Safety Program. All ayes, motion passed.
- E. Resignation from Recreational Resources Committee:** *Motion by* Bates, and supported by Campeau, to accept with regrets the resignation of Don Hendrick from the Recreational Resources Committee. All ayes, motion passed.
- F. Resignation from Part Time Maintenance Position:** *Motion by* Bates, and supported by Campeau, to accept with regrets the resignation of Don Hendrick from the part time maintenance position. All ayes, motion passed.
- G. Library Computer and Monitor:** Supervisor Bates and Librarian Shirley Ransom explained what condition the library computers are in. Shirley will check with the Friends of the Almira Twp. Library to see if they could or would help with any purchases of new computer systems.
- H. Budget Amendment:** Clerk Dort explained the need for the budget amendment. *Motion by* Bates, and supported by Nolan, to move \$1,500.00 from account number 101-276-702.002 to account number 101-265-803.000. All ayes, motion passed.
- I. Part Time Maintenance:** *Motion by* Campeau, and supported by Nolan, to extend Gene Mayo as part time maintenance until a new part time maintenance person is hired. All ayes, motion passed.

Extended Public Input:

Chris Olson, Benzie County Administrator introduced himself.

Mandy Rineer had questions about campaigning rules.

Steve Puchovan informed the Board that the new ambulance should be complete by January 18th and that Gene Mayo and Mark Grossbauer will be going to the factory to inspect the new ambulance before bringing it to Michigan.

Jim Morse Jr. asked about the status of Cherryland Electric's work at the Veterans Memorial site.

**Minutes from the
Almira Township Board Regular Meeting
January 9, 2012
5:00 p.m.**

Board Comments:

Clerk Dort stated that there will be five ballots used at the February 28th Presidential Primary Election because Benzie Central Schools has a bond issue to be voted on. Supervisor Bates talked about the part time maintenance person process and that an ad would be placed in the Traverse City Record Eagle. He also distributed the 2012 – 2013 fiscal year budget to be reviewed and then discussed at a special Board meeting to be set up.

Adjourn: There being no other business the Supervisor adjourned the meeting at 7:59 p.m.

Mary Dort, Almira Township Clerk

DRAFT