

**Minutes from the  
Almira Township Board Regular Meeting  
September 10, 2012  
5:00 p.m.**

Supervisor Vance Bates called the meeting of the Almira Township Board to order at 5:00 p.m. at the Almira Township Fire & EMS Facility.

Supervisor led the Pledge to the Flag.

Supervisor called for roll call. Members present were: Mary Dort, Diana Nolan, Vance Bates, Dawn Campeau and Kirt Giddis.

**Additions/Deletions to Meeting Agenda by Board and Citizens:** Under New Business Item D. Snow Pine Festival 7; Item E. Speed Study and Item F. Local Contractors.

**Approval of Meeting Agenda:** *Motion by* Giddis, and supported by Nolan, to approve the meeting agenda as amended. All ayes, motion passed.

**Approval of Consent Agenda:** *Motion by* Campeau, and supported by Giddis, to approve the consent agenda as presented:

1. Approve minutes of Regular Board meeting dated August 13, 2012 and Special Board meeting minutes dated August 24, 2012 including closed session minutes.
2. Budget amendments for the month of September 2012: None
3. Approve payment of check #'s 33694– 33784. See check registers included in packet. Bills are available for examination upon request.
4. Receive and File the following reports:

Benzie County Commissioners:	Included in Packet
Assessor:	No Report
Zoning Administrator:	No Report
Recreational Resources Committee:	No Report
Fire & EMS Department:	Included in Packet
Planning Commission:	No Report
Veterans Memorial Committee:	No Report
5. Miscellaneous: None.
6. Receive and file the following correspondence:

Lake Ann Village Council meeting minutes dated 8-14-12.  
Benzie County Road Commission meeting minutes dated 6-14-12; 6-28-12; 7-12-12; 7-26-12.

All ayes, motion passed.

**Treasurer's Report:** *Motion by* Dort, and supported by Nolan, to receive and file the Treasurer's report. All ayes, motion passed. Copy will be filed in the Clerk's office.

**Brief Public Input:** None

**Guests:**

Mark Roper, Benzie County Commissioner, talked about items at the County level.

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**Old Business:**

**A. Lakefront Park:** Lakefront Park Committee member Puchovan updated the Board on the status of the park. The electric is in, footings for the two pavilions are in; sign to be put up in about 2 weeks; chain gate to be done soon, kiosk up and regulations need to be posted in it; still waiting for the DNR beach permit and the buoy anchors have been placed.

**New Business:**

- A. Fire & EMS Pool Positions:** Recommendation from Fire & EMS Chief Jay Morse was read. *Motion by* Giddis, and supported by Nolan, to approve new Fire & EMS pool staff of Laura Gleason and Vance Bates. Ayes: Bates, Giddis, Nolan and Dort; Nay: Campeau. Four (4) ayes, one (1) nay, motion passed.
- B. Fire & EMS Portable Radios as Surplus:** Letter of recommendation from Fire & EMS Chief Jay Morse was read. *Motion by* Bates, and supported by Campeau, to approve the sale of four (4) Motorola HT1250 portable radios to Benzie County EMS for the price of \$250.00 each. All ayes, motion passed.
- C. New Library Entrance:** The Friends of the Almira Township Library have asked if a second entrance to the library could be put on the west wall where there is currently empty space. Supervisor Bates will contact a contractor to review changes for ideas. Maybe just changing the windows versus a new entrance.
- D. Snow Pine Festival 7:** The Snow Pine Festival Committee has requested the use of the town hall for free and for EMS coverage for their event in February 2013. *Motion by* Bates, and supported by Nolan, to approve use of the town hall for February 8 and 9, 2013 for the Snow Pine Festival 7; waive the fees for town hall use and to approve EMS coverage using the same procedures as in the past; hours of EMS coverage would be 8:30 a.m. until 3:30 p.m. All ayes, motion passed.
- E. Speed Study:** Jerry Brown requested that a speed study for speed limit signs be done for the Sanford Lake Area. The Benzie County Road Commission requires a motion from the local unit of government before this can be done. *Motion by* Campeau, and supported by Giddis, to have a speed study done in the Sanford Lake area. All ayes, motion passed.
- F. Local Contractors:** Supervisor Bates presented the Board with a list of local contractors that have done work for the Township on various projects. This was informational only he stated and no action was taken.

**Extended Public Input:** None

**Board Comments:**

Clerk Dort reviewed information on obtaining an absent voter ballot and answered questions regarding absent voter applications and ballots from the audience. Trustee Giddis stated that work on the Veteran's Memorial is being completed and reviewed the results from the last speed study experience.

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Treasurer Campeau stated that taxes were due September 14, 2012 to avoid late penalties. She also presented the Benzie County Recycling report and stated that the report would be in the Township Office if residents wanted to review it. Mark Roper and Dale Flaherty both added comments regarding the county re-cycling.

Recessed meeting at 5:37 p.m.  
Reconvened meeting at 5:44 p.m.

**Closed Session for Union Negotiations:**

Motion by Bates, and supported by Nolan, to go into closed session for union negotiation talks. All ayes, motion passed.  
Went into closed session at 5:50 p.m.  
Came out of closed session at 8:12 p.m.  
Reconvened open meeting at 8:14 p.m.

**Adjourn:** There being no other business the Supervisor adjourned the meeting at 8:16 p.m.

Mary Dort  
Almira Township Clerk