

**Minutes from the  
Almira Township Board Regular Meeting  
July 9, 2012  
5:00 p.m.**

Supervisor Vance Bates called the meeting of the Almira Township Board to order at 5:00 p.m. at the Almira Township Fire & EMS Facility.

Supervisor led the Pledge to the Flag.

Supervisor called for roll call. Members present were: Mary Dort, Diana Nolan, Vance Bates, Dawn Campeau and Kirt Giddis.

**Additions/Deletions to Meeting Agenda by Board and Citizens:** Under New Business add Item B. Fire & EMS Registration; Item C. Zoning Administrator Resignation; Item D. Veterans Memorial Request; Item E. Board Rules for Election Campaigning.

**Approval of Meeting Agenda:** *Motion by* Campeau, and supported by Giddis, to approve the meeting agenda as amended. All ayes, motion passed.

**Approval of Consent Agenda:** *Motion by* Giddis, and supported by Nolan, to approve the consent agenda as amended:

1. Approve minutes of Regular Board meeting dated June 11, 2012 and special Board meeting minutes dated June 4, 2012 and June 18, 2012, including closed session minutes.
2. Budget amendments for the month of July 2012: None
3. Approve payment of check #'s 33467– 33541. See check registers included in packet. Bills are available for examination upon request.
4. Receive and File the following reports:

Benzie County Commissioners:	Included in Packet
Assessor:	No Report
Zoning Administrator:	No Report
Recreational Resources Committee:	Included in Packet
Fire & EMS Department:	Added at Meeting
Planning Commission:	No Report
Veterans Memorial Committee:	No Report
5. Miscellaneous: None.
6. Receive and file the following correspondence:
  - Letter from Benzie County Road Commission dated 6-20-12
  - Benzie County Road Commission meeting minutes dated 5-17-12; 5-31-12
  - Letter dated 6-27-12 from Fire & EMS Chief regarding Reynolds Road being closed for new bridge construction.
  - Par Plan News dated June 2012
  - Lake Ann Village Council Meeting Minutes dated 5-8-12; 6-12-12All ayes, motion passed.

**Treasurer's Report:** *Motion by* Giddis, and supported by Nolan, to receive and file the Treasurer's report. All ayes, motion passed. Copy will be filed in the Clerk's office.

**Minutes from the  
Almira Township Board Regular Meeting  
July 9, 2012  
5:00 p.m.**

**Brief Public Input:** Fire & EMS Chief Jay Morse informed the public and Board that Reynolds Road is closed for new bridge construction and Inland Township Fire and Benzie EMS has agreed to help cover the south side of the township.

**Guests:**

Mark Roper, Benzie County Commissioner, talked about items at the County level.

**Old Business:**

- A. Lakefront Park:** Trustee Nolan and Steve Puchovan talked about some issues. Members of the Lakefront Park Committee visited a park in Cadillac in regards to wet land plantings.
- B. Employee IDs:** These have been delayed due to a new 9-1-1 system upgrade at the County.
- C. Sleepy Bear Music Festival:** Promoters presented the insurance certificate and a check for EMS coverage as per conditions to hold the music festival.
- D. Employee Handbook:** Trustee Nolan and Treasurer Campeau reviewed suggested areas of the handbook and presented the updated information. *Motion by Campeau*, and supported by Dort, to approve the changes to the Employee Handbook. All ayes, motion passed.
- E. Library Computers:** Library Volunteer Marty Bates presented information from five vendors. Discussion took place. Board would like more information so this will be put back on the August agenda

**New Business:**

- A. Election Inspectors:** Clerk Dort presented the information approved by the Election Commission for the August 7, 2012 election. *Motion by Campeau*, and supported by Nolan, to approve the items for the August 7, 2012 election as presented. All ayes, motion passed.
- B. Fire & EMS Resignation:** Chief Jay Morse presented a letter of recommendation from the officers. *Motion by Bates*, and supported by Campeau, to remove Marcel Gensler from the Fire & EMS Department roster. All ayes, motion passed.
- C. Zoning Administrator Resignation:** Zoning Administrator Gary Florip turned in his resignation. *Motion by Bates*, and supported by Giddis, to accept the resignation from Gary Florip as Zoning Administrator. All ayes, motion passed. Discussion about a replacement took place. *Motion by Bates*, and supported by Nolan, to advertise in the Traverse City Record Eagle and the Benzie Record Patriot with applications due August 1, 2012. All ayes, motion passed.
- D. Veterans Memorial Request:** Trustee Giddis presented information on a kiosk and for screening of the electrical power panel. *Motion by Nolan*, and supported by Giddis to approve spending up to \$1,400.00 for the kiosk and screening. All ayes, motion passed.
- E. Board Rules for Election Campaigning:** Discussion took place regarding this topic and the information obtained from Michigan Townships Association,

**Minutes from the  
Almira Township Board Regular Meeting  
July 9, 2012  
5:00 p.m.**

Township Attorney and Michigan Bureau of Elections. *Motion by Dort*, and supported by Bates, to not allow campaign signs on any Township property. All ayes, motion passed.

**Extended Public Input:**

Marty Dagneau-Bates had questions regarding the zoning administrator job description. Matt Therrien informed the public and Board that the Planning Commission would be holding a public hearing on the zoning ordinance amendments tomorrow night at 7:00 p.m. Matt also stated that he thought that the assessor could handle the zoning permits until the zoning administrator position was decided on.

Steve Puchovan asked about the Volunteer of the Year plaques and the recreational millage.

Mark Roper stated that maybe a per application fee could be considered for the assessor for any permits she did until zoning administrator issue figured out. He also stated that the Almira Citizens for Preservation were not in favor of an increase of the park millage.

**Board Comments:**

Treasurer Campeau asked about promotion of the recreational millage and that information should be put out at the office.

Trustee Giddis stated that the rocks for the back drop to the flags at the Veterans Memorial should be arriving soon.

Trustee Nolan thanked Matt Therrien for the reminder announcement about the zoning ordinance public hearing. She also suggested that Gary Florip be able to be an interim zoning administrator.

**Adjourn:** There being no other business the Supervisor adjourned the meeting at 6:53 p.m.

Mary Dort  
Almira Township Clerk