

**Minutes from the  
Almira Township Board Regular Meeting  
June 11, 2012  
5:00 p.m.**

Supervisor Vance Bates called the meeting of the Almira Township Board to order at 5:05 p.m. at the Almira Township Fire & EMS Facility.

Supervisor led the Pledge to the Flag.

Supervisor called for roll call. Members present were: Mary Dort, Diana Nolan, Vance Bates, Dawn Campeau and Kirt Giddis.

**Additions/Deletions to Meeting Agenda by Board and Citizens:** Under New Business add Item C. Office Lock; Item D. Library Issues; Item E. Employee Handbook; Item F. Fire & EMS Grant and Item G. Ambulance for Almira Homecoming

**Approval of Meeting Agenda:** *Motion by* Campeau, and supported by Giddis, to approve the meeting agenda as amended. All ayes, motion passed.

**Approval of Consent Agenda:** *Motion by* Nolan, and supported by Campeau, to approve the consent agenda as amended:

1. Approve minutes of Regular Board meeting held May 14, 2012.
2. Budget amendments for the month of June 2012: None
3. Approve payment of check #'s 33390 – 33466. See check registers included in packet. Bills are available for examination upon request.
4. Receive and File the following reports:

Benzie County Commissioners:	Added at Meeting
Assessor:	Added at Meeting
Zoning Administrator:	Added at Meeting
Recreational Resources Committee:	Included in Packet
Fire & EMS Department:	Added at Meeting
Planning Commission:	No Report
Veterans Memorial Committee:	No Report
5. Miscellaneous: None.
6. Receive and file the following correspondence:

Letter from Benzie County Sheriff's Office regarding 2011/2012 Snowmobile Patrol Activity Report dated 5-16-12  
Thank you letter from John Daugherty for Probate Judge dated 5-16-12  
Benzie County Road Commission Meeting Minutes dated 4-12-12; 4-26-12; 4-30-12; 5-7-12; 5-8-12.  
Letter dated 6-7-12 from Ronald Berns, Director Communications Division of Benzie County Sheriff Office  
Letter dated 6-7-12 and information regarding proposed amended 9-1-1 Service Plan from Benzie County Clerk  
All ayes, motion passed.

**Treasurer's Report:** *Motion by* Giddis, and supported by Nolan, to receive and file the Treasurer's report. All ayes, motion passed. Copy will be filed in the Clerk's office.

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**Brief Public Input:** None

**Guests:**

Mike Smith, candidate for Prosecuting Attorney, introduced himself and gave his back ground.

Lisa Tucker, County Commissioner candidate for District 1, introduced herself and gave her back ground.

Mark Roper, Benzie County Commissioner, talked about items at the County level.

**Old Business:**

- A. Lakefront Park:** Trustee Nolan stated that work on the Lakefront Park should be starting on June 25, 2012 and be mostly completed in ninety days. There was a meeting with the Benzie Conservation people regarding the wet lands. There are issues with the Benzie County Building Department that are being worked on.
- B. Employee IDs:** Supervisor Bates and Maintenance Director Puchovan stated that the Benzie County Sheriff Department agreed to assist with the ID's. Costs for these are to be looked into as there will be changes in personnel in November.
- C. Employee Relations Conference Call:** Supervisor Bates informed the Board that the Union vote has been certified and that negotiations are to start. He will contact the Attorney to schedule a conference call with the full Board for the first meeting regarding contract talks.
- D. Benzie County Brownfield:** Supervisor Bates read Resolution Consenting to Inclusion of Municipality in Benzie County Brownfield Redevelopment Authority Resolution 6-01 of 2012. *Motion by* Bates, and supported by Giddis, to adopt Resolution 6-01 of 2-12. Roll call vote was as follows: Campeau, aye; Nolan, aye; Dort, aye; Giddis, aye; Bates, aye. All ayes, no nays, no one absent, resolution was declared adopted.

**New Business:**

- A. Sleepy Bear Music Festival:** Application was presented, reviewed and discussed. *Motion by* Bates, and supported by Campeau, to approve the Sleepy Bear Music Festival application with the condition that a valid certificate of insurance be presented by 7-9-12 and that a valid check in the amount of \$1,400.00 for EMS coverage be presented by 7-9-12. All ayes, motion passed.
- B. Town Hall Tables:** Treasurer Campeau would like additional tables purchased for the town hall so tables would not have to be carried up or down the stairs. She presented information with discussion taking place. She will get additional information for the next meeting.
- C. Office Lock:** Maintenance Director Puchovan presented information. *Motion by* Nolan, and supported by Bates, to purchase a new lock for the Township office from Allen Supply. Ayes: Campeau, Bates, Dort and Nolan. Nay: Giddis. Motion passed.

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- D. Library Issues:** Library volunteer Marty Bates commented on library lock keys and inventory, access to getting into the library, new computers, both hardware and software and the copier not being needed there now.
- E. Employee Handbook:** Trustee Nolan commented that the employee handbook needed to be reviewed again and that the previous committee would start to review it.
- F. Fire & EMS Grant:** Fire & EMS Department would like to apply for a fifty/fifty grant for compressed air foam back packs for wild land fire fighting. *Motion by Giddis*, and supported by Nolan, to approve the Fire & EMS Department to file for a grant for three (3) compressed air foam back packs for wild land fire fighting. All eyes, motion passed.
- G. Ambulance at Almira Homecoming:** Almira Historical Society has requested that the ambulance be manned at the Almira Homecoming event on July 7<sup>th</sup>. *Motion by Bates*, and supported by Giddis, to first ask for two volunteers to man the ambulance and then if no volunteers to fill with two pool personnel from 8 a.m. until 4 p.m. on Saturday, July 7, 2012 for the Almira Homecoming event. All eyes, motion passed.

**Extended Public Input:**

David Bedells, candidate for Probate Judge, introduced himself and gave his back ground.

**Board Comments:**

Treasurer Campeau inquired about what had been found out about the abandoned houses that had been discussed at the last meeting. Township Attorney had been called after finding out that the houses have gone back to the banks. Hopefully the banks will be getting them cleaned up soon to try to sell them. She also inquired about the status of the Music in the Park and the Veterans Memorial electric.

Trustee Giddis stated that work would be starting soon on the flag back drop at the Veterans Memorial.

Clerk Dort talked about the new time clock, election commission and road brining.

Trustee Nolan thanked Dale Flaherty for his work on the Lakefront Park.

**Adjourn:** There being no other business the Supervisor adjourned the meeting at 6:42 p.m.

Mary Dort, Almira Township Clerk