

**Minutes from the
Almira Township Board Regular Meeting
April 9, 2012
5:00 p.m.**

Supervisor Vance Bates called the meeting of the Almira Township Board to order at 5:00 p.m. at the Almira Township Fire & EMS Facility.

Supervisor led the Pledge to the Flag.

Supervisor called for roll call. Members present were: Dawn Campeau, Mary Dort, Diana Nolan, Vance Bates and Kirt Giddis.

Additions/Deletions to Meeting Agenda by Board and Citizens: Under New Business add Item E. commendation Committee Request and Item F. Benzie County Brownfield.

Approval of Meeting Agenda: *Motion by* Giddis, and supported by Campeau, to approve the meeting agenda as amended. All ayes, motion passed.

Approval of Consent Agenda: *Motion by* Giddis, and supported by Bates, to approve the consent agenda as amended:

1. Approve minutes of Regular Board meeting held March 19, 2012 and Special Board meetings held March 16, 2012 and April 2, 2012.
2. Budget amendments for the month of April 2012: None
3. Approve payment of check #'s 33212 – 33295. See check registers included in packet. Bills are available for examination upon request.
4. Receive and File the following reports:

Benzie County Commissioners:	Included in Packet & added to at meeting
Assessor:	Added at Meeting
Zoning Administrator:	No Report
Recreational Resources Committee:	Included in Packet
Fire & EMS Department:	Included in Packet
Planning Commission:	No Report
Veterans Memorial Committee:	No Report
5. Miscellaneous: None.
6. Receive and file the following correspondence:
 - Lake Ann Village Council Draft Meeting Minutes dated 3-13-12
 - Revenue/Expenditure Report End of March 2012
 - E-mail dated 4-2-12 from McGraw Law firm regarding collection services
 - Benzie County Taxable Values Comparison Charts
 - Benzie County Road Commission meeting minutes dated 1-26-12; 2-23-12All ayes, motion passed.

Treasurer's Report: *Motion by* Giddis, and supported by Nolan, to receive and file the Treasurer's report. All ayes, motion passed. Copy will be filed in the Clerk's office.

Brief Public Input: None

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Guests:

Mark Roper, Benzie County Commissioner, talked about items at the County level.

Old Business:

- A. Lakefront Park:** Proposals for the fencing and water well were presented and reviewed. *Motion by* Bates, and supported by Nolan, to approve \$3,746.20 for the water well to be drilled by Cluff's Well Drilling. All ayes, motion passed. *Motion by* Bates, and supported by Nolan, to approve Apple Fence to put in the fencing for \$10,684.00, with Steve Puchovan to clarify the financial terms and Apple Fence's willingness to come back to finish and to start as soon as property lines are established. All ayes, motion passed. *Motion by* Dort, and supported by Nolan, to allow up to \$150.00 for Andersen and Crane to re-stake the property lines. All ayes, motion passed.
- B. Park Millage:** The previously approved ballot language was reviewed and discussed. *Motion by* Bates, and supported by Campeau, to set the requested millage rate at .275 mills and for it to be for all Township recreational facilities. Roll call vote was as follows: Giddis, aye; Nolan, aye; Dort aye; Campeau, aye; Bates, aye. All ayes, no nays, no one absent, motion passed.

New Business:

- A. Bank Depositories:** *Motion by* Bates, and supported by Nolan, to continue to use Honor Bank and Huntington National Bank as depositories for 2012-2013 fiscal year. All ayes, motion passed.
- B. Employee IDs:** Employee IDs are out dated and need to be replaced. Discussion took place. Steve Puchovan will check on this.
- C. Planning Commission Request:** Trustee Nolan stated that the Planning Commission discussed training videos and the Chairperson will be ordering these videos from the Planning Commission training budget. No other action taken.
- D. Veterans Memorial Committee Request:** Trustee Giddis requested the use of the town hall for four weeks for a fund raiser for the Memorial. *Motion by* Campeau, and supported by Nolan, to allow the Veterans Memorial Committee to use the town hall free of charges for four weeks. All ayes, motion passed.
- E. Commendation Committee Request:** Supervisor Bates reviewed the e-mail request sent by Fire & EMS Chief Jay Morse. *Motion by* Bates, and supported by Campeau, to approve up to \$100.00 in reimbursable funds for the Commendation Committee recognition dinner to come out of the 701 fund. All ayes, motion passed.
- F. Benzie County Brownfield:** Benzie County has set a public hearing for Tuesday, May 1, 2012 at 7:00 p.m. at the Government Center regarding county brownfields. Information provided this evening is for the Board to review and should be put on the next regular agenda.

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Extended Public Input:

Jim Morse Jr. asked about Clean Up Day. It is the first Saturday in May from 8 am to 12 noon, requested donation of \$15.00 per load.

Board Comments:

Trustee Giddis talked about the previous Euchre tournament and the upcoming one also.

Trustee Nolan stated that the employee handbook and administrative policies need to be reviewed again. The mass gathering ordinance needs to be sent to the attorney for updating. Clerk Dort will forward the current ordinance to the attorney.

Adjourn: There being no other business the Supervisor adjourned the meeting at 6:18 p.m.

Mary Dort
Almira Township Clerk

DRAFT