

Almira Township

Regular Board Meeting Minutes

March 13, 2023

I. Treasurer Rineer calls the meeting to order at 6 pm at the Almira Township Hall 19639 Maple Street, Lake Ann

II. Pledge to the Flag Recited

III. Roll Call

Present: Matt Therrien, Tammy Clous. Lori Florip, Mandy Gray Rineer. Roper was excused.

IV. Additions/Deletions to Meeting Agenda: Under New Business remove item J. Assessing Help and replace it to be item J. Antivirus License Renewal.

V. Approval of Meeting Agenda: *Motion by Therrien*, supported by Rineer, to approve the meeting agenda as amended. All ayes, Roper excused, no nays, motion passed.

VI. Approval of Consent Agenda

Motion by Therrien, supported by Clous, to approve the consent agenda as presented. All ayes, Roper excused, no nays, motion passed.

VII. Treasurer's Report

Treasurer MG Rineer provided the Financial Report for the end of February-2023.

VIII. Brief Public Input: None

IX. County Commissioners

Commissioner Art Jeannot presented a written report and answered questions.

X. Dept. Heads:

Tom Vinette, Recreation Resources Chairperson stated he had contacted Brian Pugh, from Norte to get additional information from written request for letters of support. Brian is in attendance to answer any questions. Tom did compose a sample letter of support for the Board to review. Norte will be discussed under Old Business later in the meeting. Tom has been trying to reach the baseball/tee baseball volunteer organizer.

Chief Drury reported that for the month of February, the Department responded to 28 requests for service, including: 21 ambulance requests in Almira Township, 1 residential structure fire, 1 smoke alarm activation, 1 motor vehicle accident, 1 smoke alarm installation, 1 assist to Long Lake Fire-Rescue, 1 assist to Inland Township Fire Department, and 1 assist to Homestead Township Fire Department. Brad also talked about how MABAS worked during the MSU incident.

XI. Village report: None

XII. Guests: None

XIII. Old Business

- A. Mistwood Greens:** Therrien has names of realtors that he put in a hat. Various people drew the names from the hat. The three realtors that were drawn were Lakeview Realty, Josh Haselton, and Abbie Sierzputowski. They will be contacted.

- B. Master Plan:** Clerk Clous informed the board of the email she had received from Mathew Cooke, regarding the 2020 census information. Florip stated that the Planning Commission, at their March meeting, said that they would like to Board to move ahead with the Master Plan as it currently is. Discussion took place. Consensus of the Board is that the Master Plan will not move forward at this time, Board will wait for the 2020 census figures.
- C. 210 Tanker Funds:** Treasurer Rineer explained this issue. *Motion by* Rineer, supported by Clous, to amend the motion made at a special meeting held on May 23, 2022 to now state that the 210 fund will reimburse the 101 savings \$225,000; with reimbursement to take no more than five (5) fiscal years. Roll call vote was as follows: Therrien, aye; Florip, aye; Clous, aye; Rineer, aye; Roper excused. All ayes, no nays, motion passed.
- D. Norte:** Tom Vinette, Recreation Resources Chairperson, presented the Board with his sample letter of support. *Motion by* Therrien, supported by Florip, to sign a letter of support as requested from Norte, using wording from the sample letter presented. All ayes, Roper excused, no nays, motion passed.

XIV. New Business

- A. General Appropriations Act:** Therrien read the General Appropriations Act Fiscal Year 2023/2024, Resolution 03-23 #1. *Motion by* Rineer, supported by Florip, to adopt resolution 03-23 #1. Roll call vote was as follows: Florip, aye; Clous, aye; Therrien, aye; Rineer, aye; Roper excused. All ayes, no nays, motion passed, Treasurer declared the resolution adopted.
- B. Regular Meeting Dates:** Therrien read Regular Board Meeting Schedule for Fiscal Year 2023-2024, Resolution 3-23 #2. *Motion by* Therrien, supported by Rineer, to adopt Resolution 3-23 #2. Roll call vote was as follows: Clous, aye; Rineer, aye; Florip, aye; Therrien, aye; Roper excused. All ayes, no nays, motion passed. Treasurer declared the resolution adopted.
- C. Fire and EMS UTV Trailer:** Chief Drury presented the three bids received. Discussion took place. *Motion by* Therrien, supported by Rineer, to purchase the UTV trailer from Michigan Trailer in the amount of \$4,900.00 as presented by Chief Drury with the payment(s) to be divided between fiscal years. Roll call vote was as follows: Florip, aye; Therrien, aye; Clous, aye; Rineer, aye; Roper excused. All ayes, no nays, motion passed.
- D. Land Division Alternate:** Rineer explained that this position needs to be appointed every year. *Motion by* Therrien, supported by Clous, to reappoint Rineer as the Land Division Alternate. All ayes, no nays, Roper excused, motion passed.
- E. Zoning Administrator:** At previous meetings it was made known that the current zoning administrator would be leaving at the end of October 2023. Therrien stated that the ZA needs to be a good fit for the township. He also stated that when time for interviews the current Planning Commission chairperson be included, since they would be working closely together. Art Jeannot informed the Board that Lake Township just went out for this same position. Check with the Lake Township Clerk for information they used. Hours to be worked would be negotiable. *Motion by* Clous, supported by Rineer, to proceed

with seeking a part time Zoning Administrator, to publish on the Township's website and in the Record Patriot about the ZA position with applications due by 4:00 p.m. on Wednesday, April 5, 2023.

- F. Request to take Unused Vacation Time in April:** Clous explained the request from the employee. *Motion by Rineer*, supported by Clous, to allow the maintenance employee to roll over up to fifty-two (52) vacation time hours to be used in April of 2023. All ayes, no nays, Roper excused, motion passed.
- G. Portable Suction Unit:** Chief Drury presented the information on the three bids that were received. Discussion took place. *Motion by Rineer*, supported by Clous, to purchase a Laerdal portable suction unit not to exceed \$1,100.00 and payment would come out of budget line 206-000-751.000 in the 2022/2023 fiscal year budget. Roll call vote was as follows: Therrien, aye; Clous, aye; Florip, aye; Rineer, aye; Roper excused. All ayes, no nays, motion passed.
- H. Fire and EMS Appointment:** Chief Drury presented his request. *Motion by Rineer*, supported by Clous, to reappoint Lance Petroskey to the Fire and EMS Department as POC/Part time, with a one (1) year probation. All ayes, no nays, Roper excused, motion passed.
- I. Maintenance Help:** Clous and Rineer presented information from their discussion with the maintenance employee about his current work load. After discussion, the Board's consensus was to take the townhall cleaning off of the to do list. Therrien and Florip will check on cleaners, and have some names of cleaners that might be interested in cleaning the townhall by the April meeting. Therrien will check the townhall on Monday mornings for the next several weeks and report findings.
- J. Antivirus License Renewal:** Rineer presented the cost information. *Motion by Clous*, supported by Rineer, to renew the antivirus license with a two (2) year contract with Netlink Business Solutions. Roll call vote was as follows: Clous, aye; Florip, aye; Therrien, aye; Rineer, aye; Roper excused. All ayes, no nays, motion passed.

XV. Extended Public Input: None

XVI. Board Comments: Therrien stated that bookings for music in the park are being handled, there will be a Lake Ann 5K on June 22nd at 6:30 p.m., Community Coffees are being held on the second Wednesday of the month at 7:30 a.m. at the Red Door. Clous stated that a draft of the updated recreation plan was put in this month's Board packet for review. Tom Vinette stated that he is hoping the Recreation Resources Committee will approve the draft at their March meeting.

XVII. Adjourn: Treasurer adjourned the meeting at 7:24 p.m.