

Almira Township

Regular Board Meeting Minutes

February 13, 2023

I. Supervisor Roper **calls the meeting to order at 6 pm** at the Almira Township Hall 19639 Maple Street, Lake Ann

II. Pledge to the Flag Recited

III. Roll Call

Present: Mark Roper. Matt Therrien, Tammy Clous. Lori Florip. Mandy Gray Rineer was excused.

IV. Additions/Deletions to Meeting Agenda: Under New Business add G. Fire Gear.

V. Approval of Meeting Agenda: *Motion by Clous, supported by Therrien, to approve the meeting agenda as amended. All ayes, Rineer excused, no nays, motion passed.*

VI. Approval of Consent Agenda

Motion by Therrien, supported by Florip, to approve the consent agenda as presented. All ayes, Rineer excused, no nays, motion passed.

VII. Treasurer's Report

Treasurer MG Rineer provided the Financial Report for the end of January-2023.

VIII. Brief Public Input: None

Public Hearing: Salary Resolutions, Truth in Taxation, and Budget Presentation

Regular Board Meeting was recessed at 6:02 p.m.

Public Hearing was opened at 6:02 p.m.

Salary Resolution 2-2023 #1 was read. *Motion by Clous, supported by Therrien, to adopt Salary Resolution 2-2023 #1. Roll call vote was as follows: Therrien, aye; Florip, aye; Clous, aye; Roper, aye; Rineer, excused; no nays, motion passed. Supervisor declared resolution adopted.*

Salary Resolution 2-2023 #2 was read. *Motion by Roper, supported by Therrien, to adopt Salary Resolution 2-2023 #2. Roll call vote was as follows: Clous, aye; Florip, aye; Therrien, aye; Roper, aye; Rineer, excused; no nays, motion passed. Supervisor declared resolution adopted.*

Salary Resolution 2-2023 #3 was read. *Motion by Roper, supported by Florip, to adopt Salary Resolution 2-2023 #3. Roll call vote was as follows: Florip, aye; Therrien, aye; Roper, aye; Clous, abstained; Rineer, excused; no nays, motion passed. Supervisor declared resolution adopted.*

Salary Resolution 2-2023 #4 was read. *Motion by Florip, supported by Therrien, to adopt Salary Resolution 2-2023 #4. Roll call vote was as follows: Clous, aye; Therrien, aye; Florip, aye; Roper, abstained; Rineer, excused; no nays, motion passed. Supervisor declared resolution adopted.*

Truth in Taxation Millage Rates for Fiscal Year 2023-2024 were read. *Motion by Roper, supported by Therrien, to approve the millage rates for fiscal year 2023-2024 as presented. Roll call vote was as follows: Clous, aye; Florip, aye; Therrien, aye; Roper, aye; Rineer, excused; no nays, motion passed.*

Budget for fiscal year 2023-2024 was reviewed by fund number. Roper read the total revenues and the total expenses budgeted for fiscal year 2023-2024 for the following funds: 101 – General Fund; 206 – Fire and EMS Operating; 208 – Parks & Recreation; 210 – Fire & EMS Equipment Replacement. All budgets were balanced.

Public Hearing was closed at 6:17 p.m.

Regular Board Meeting was reconvened at 6:17 p.m.

IX. County Commissioners

Commissioner Art Jeannot presented a written report and answered questions.

X. Dept. Heads:

Chief Drury reported that for the month of January, the Department responded to 29 calls for service, including: 15 ambulance requests in Almira Township, 2 residential structure fires, 1 odor investigation, 1 illegal burn, 2 smoke alarm installations, 2 assists to Benzie County EMS, 2 assists to Long Lake Fire-Rescue, 2 assists to Inland Township Fire Dept., 1 assist to Green Lake Township, and 1 assist to Glen Lake Fire Dept. in Empire Township.

Tom Vinette, Recreation Resources Chairperson stated there was not a meeting in January due to lack of a quorum, might not be a February meeting also due to lack of a quorum, so hoping there will be a quorum for the March meeting.

XI. Village report: None

XII. Guests: Art Jeannot and Tom Vinette were the only people to sign the public hearing sign in sheet.

XIII. Old Business

- A. Mistwood Greens:** Supervisor Roper reported there was no new report, looking for a Real Estate Agent, and will put this on the March meeting agenda.
- B. Administrative Policy Accounts Payable:** Policy had been reviewed and discussed at previous meeting(s). *Motion by Florip*, supported by Therrien, to approve the Administrative Policy Accounts Payable as amended. Roll call vote was as follows: Clous, aye; Florip, aye; Therrien, aye; Roper, aye; Rineer, excused; no nays, motion passed.
- C. Townhall Piano:** Therrien is sure he can get a new upgraded piano. *Motion by Clous*, supported by Therrien, to declare the townhall piano as surplus and to allow Matt Therrien to properly dispose of old piano. All ayes, Rineer excused, no nays, motion passed.
- D. Master Plan:** Roper stated that the 2020 census information has not been released yet.

XIV. New Business

- A. Fire & EMS Officer Resignation:** Chief Drury informed the Board about a letter of resignation from Vance Bates from his Lieutenant position on the Fire & EMS Department. Roper requested a copy of the letter to be put in Vance's personnel file. *Motion by Clous*, supported by Therrien, to accept Vance Bates' resignation from his Lieutenant position on the Fire & EMS Department. All ayes, Rineer excused, no nays, motion passed.
- B. PLM Contract:** Discussion took place. *Motion by Therrien*, supported by Florip, to sign the PLM contract, 2023 through 2027, for \$770.00 per year or as billed, for Pearl Lake.

Roll call vote was as follows: Therrien, aye; Florip, aye; Clous, aye; Roper, aye; Rineer, excused; no nays, motion passed.

- C. 210 Tanker Funds:** This will be put on the March meeting agenda.
- D. Norte:** Norte is requesting a letter of support. This issue was referred to Tom Vinette, Chairperson of Recreation Committee to get further information and bring back to March Board meeting.
- E. Cherryland Electric Right of Way:** Roper and Clous presented the request from Cherryland Electric. *Motion by Roper*, supported by Therrien, to have Supervisor Roper sign the right-of-way request from Cherryland Electric on the property located along Nofsger Road and Bellows Lake Road. All ayes, Rineer excused, no nays, motion passed.
- F. Paradise Ridge:** Roper informed the Board that the Planning Commission had approved the private road application at their February 7, 2023 meeting. The Board now needs to approve the name of the private road. Brief discussion about whether the name was to be Paradise Ridge "Trail", as on application request; or Paradise Ridge "Road", as on the sign placed at the private road entrance. *Motion by Therrien*, supported by Clous, to approve the private road name to be "Paradise Ridge Trail". All ayes, Rineer excused, no nays, motion passed.
- G. Fire Gear:** Chief Drury made a presentation that the 2022/2023 budget had some money that could purchase 2 sets of wild land gear with helmets, and sets of gloves. Discussion took place. *Motion by Florip*, supported by Clous, to purchase 2 sets of wild land gear with helmets, and gloves, with the amount to be less than \$3,200.00 coming out of equipment replacement budget line, 210-951. Roll call vote was as follows: Clous, aye; Therrien, aye; Florip, aye; Roper, aye; Rineer, excused, no nays, motion passed.

XV. Extended Public Input: None

XVI. Board Comments: Therrien stated that 2 musical groups have been booked for Music in the Park, Community Coffee is this Wednesday, 2/15/2023 at 7:30 a.m. at the Red Door, and that a 5K race is being discussed to take place around the Village this year. Roper informed the Board of some budget amendments that will be on the March consent agenda, please review them.

XVII. Adjourn: *Supervisor adjourns the meeting at 7:00 pm*