

**Minutes from the
Almira Township Board Regular Meeting
December 12, 2011
5:00 p.m.**

Supervisor Vance Bates called the meeting of the Almira Township Board to order at 5:00 p.m. at the Almira Township Fire & EMS Facility.

Supervisor led the Pledge to the Flag.

Supervisor called for roll call. Members present were: Dawn Campeau, Mary Dort, Diana Nolan, Kirt Giddis and Vance Bates.

Additions/Deletions to Meeting Agenda by Board and Citizens: Under Old Business add Item A. Lakefront Park.

Approval of Meeting Agenda: *Motion by Nolan* and supported by Bates, to approve the meeting agenda as amended. All ayes, motion passed.

Approval of Consent Agenda: *Motion by Campeau*, and supported by Giddis, to approve the consent agenda as amended:

1. Approve minutes of Regular Board meeting held November 14, 2011.
2. Budget amendments for the month of December 2011: None
3. Approve payment of check #'s 32852 – 32924. See check registers included in packet. Bills are available for examination upon request.
4. Receive and File the following reports:

Benzie County Commissioners:	Included in Packet
Assessor:	Included in Packet
Zoning Administrator:	No Report
Recreational Resources Committee:	No Report
Fire & EMS Department:	Added at Meeting
Planning Commission:	No Report
Veterans Memorial Committee:	No Report
5. Miscellaneous: None.
6. Receive and file the following correspondence:
 - Lake Ann Village Council Draft Meeting Minutes dated 11-8-11
 - Benzie County Road Commission meeting minutes dated 11-9-11; 11-23-11All ayes, motion passed.

Treasurer's Report: *Motion by Giddis*, and supported by Nolan, to receive and file the Treasurer's report. All ayes, motion passed. Copy will be filed in the Clerk's office.

Brief Public Input: None

Guests:

Dale Dort asked questions about the new ambulance status.

Mark Roper, Benzie County Commissioner, talked about the following topics: Committee to Draft a resolution for renewable energy; State opening some "M" roads to ORVs; Personal Property Taxes; House and Senate bills; County EMS run numbers up; new truck for Animal Control; Government Building security system; Conservation

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District issues working on; renewable energy evaluation for the five counties; Judge Batzer is Chief Judge over courts; Blank law suit to be heard in Appeals Court in April.

Old Business:

- A. Lakefront Park:** Trustee Nolan updated the Board on the meeting that took place with the Lake Ann Village Planning Commission. The Village Planning Commission has four conditions currently and they are as follows: park hours; flush toilet system, more parking spaces and fencing issues. The committee will report back with more information regarding these proposed conditions with dollar estimates. Discussion took place about these items. The consensus was the Township Attorney would not need to attend the next Village Planning Commission. Residents also asked questions on the Village Planning Commission meeting and report.

New Business:

- A. Township Office Front Desk Computer:** Clerk Dort presented information. *Motion by* Nolan, and supported by Campeau, to purchase a refurbished computer with Windows XP Pro for \$300.00 for the office front desk. All ayes, motion passed.
- B. Benzie County Solid Waste Interlocal Agreement:** Treasurer Campeau presented information. *Motion by* Dort, and supported by Nolan, to accept the Recycling Program Interlocal Agreement with Benzie County Solid Waste. All ayes, motion passed.
- C. Fire & EMS Member to EMT School:** Fire & EMS Manager Steve Puchovan presented information. *Motion by* Giddis, and supported by Dort, to send Jason Wolfe to EMT school. All ayes, motion passed.
- D. Veterans Memorial Wall Design Services:** Trustee Giddis talked about this and stated that the Veterans Memorial Committee had not seen this proposal. *Motion by* Campeau, and supported by Nolan, to approve the proposal in the amount of \$750.00 for a concept plan of wall for the Veterans Memorial. All ayes, motion passed.
- E. Facebook:** Trustee Nolan presented information and she proposed the creation of a facebook page and from there the website could be accessed. *Motion by* Bates, and supported by Giddis, to encourage Trustee Nolan to create a business orientated face book page. All ayes, motion passed.
- F. Employee Time:** Nothing back from the Attorney, to be put on January agenda.
- G. Planning Commission Appointments:** Supervisor Bates recommended re-appointing Joni Keskey and Matt Therrien. *Motion by* Giddis, and supported by Campeau, to re-appoint Joni Keskey and Matt Therrien to another term on the Planning Commission. All ayes, motion passed.
- H. Vacancy on Veterans Memorial Committee:** Trustee Giddis was given the verbal resignation of Jodi Salamino as she is moving out of state. *Motion by* Bates, and supported by Nolan, to accept the verbal resignation of Jodi Salamino from the Veterans Memorial Committee. All ayes, motion passed.

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Extended Public Input: None

Board Comments:

Trustee Nolan stated that the Master Plan is ready for comments.

Treasurer Campeau asked about the status of the Roper property, it is with Roper's attorney.

Clerk Dort asked about the budget status and talked about the February election.

Supervisor Bates received an email from Gary Persson stating he was lowering the price of the property at the south end of township park property. Vance will thank him for the information. Vance and a Fire & EMS CPR instructor are looking into the costs of a CPR class for office staff and library volunteers.

Adjourn: There being no other business the Supervisor adjourned the meeting at 6:18 p.m.

Mary Dort, Almira Township Clerk

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