

Almira Township

Regular Board Meeting Minutes

December 11, 2023

I. Supervisor Roper **called the meeting to order at 6 pm** at the Almira Township Hall 19639 Maple Street, Lake Ann

II. Pledge to the Flag Recited

III. Roll Call

Present: Tammy Clous, Mandy Gray Rineer, Mark Roper, Matt Therrien, Lori Florip was excused.

IV. Additions/Deletions to Meeting Agenda: Under New Business add: Item D. Locks

V. Approval of Meeting Agenda: *Motion by Therrien*, supported by Rineer, to approve the meeting agenda as amended. All ayes, no nays, Florip excused, motion passed.

VI. Approval of Consent Agenda

Motion by Therrien, supported by Rineer, to approve the consent agenda as presented. All ayes, no nays, Florip excused, motion passed.

VII. Treasurer's Report

Treasurer MG Rineer provided the Financial Report for the end of November 2023.

VIII. Brief Public Input: None

IX. County Commissioners

Commissioner Art Jeannot presented a written report and stated that Crystal Lake Township, Benzonia Township, and Lake Township all had approved resolutions supporting the Headlee ballot initiative; that the Board of Commissioners approved funding for equipment and training on the intervention and other life saving measures when the Sheriff's Office personnel and Central Dispatch are faced with overdose events; and that Paul Oliver Memorial gave the Commissioners an update on their current situation and that the services they offer will change to some degree.

X. Dept. Heads:

Tom Vinette, Chairman of the Recreational Resources Committee, stated that the Committee met on December 6th, due to Holidays. He stated that the Committee reviewed budget; discussed ARPA sub group status; movie in the park; and 2024 meeting dates.

Chief Drury reported that for the month of November the Department responded to a total of 28 calls for service, including: 25 ambulance requests in Almira Township, 1 motor vehicle fire, and 2 assists to Inland Township Fire Department. Chief also stated that he would like to move forward on the Citizens Advisory Panel.

XI. Guests: None

XII. Old Business:

- A. Mistwood Greens:** Lakaila Streeter presented information and discussion took place. *Motion by* Therrien, supported by Clous, to use Crossroads Title of Traverse City for closing transactions. All ayes, no nays, Florip excused, motion passed.
- B. Master Plan:** Mathew Cooke from Networks Northwest presented the time line for the approval of the Master Plan. Discussion took place. *Motion by* Therrien, supported by Clous, to approve the presented time line regarding the Master Plan. All ayes, no nays, Florip excused, motion passed.
- C. ARPA Funds and Townhall Steps:** Roper stated that he is still talking with a contractor about resurfacing the steps. The ARPA groups are working on their projects.
- D. Tennis/Pickle Ball Resurfaced:** Roper stated that after the Holidays he will again be contacting contractor about the resurfacing. Roper would like to have a discussion about final layout of the courts, and what courts are to be resurfaced.
- E. Michigan CLASS:** Rineer has enrolled the Township into this program and will be presenting options at a future meeting.
- F. Website Quotes:** Rineer stated that she has received only one quote but has contacted three web site designers.
- G. County Headlee:** Discussion took place with the consensus that the Board will continue to gather information and bring this back to next meeting.
- H. Social Security and Pension:** Discussion took place about options for each of these items. *Motion by* Roper, supported by Rineer, to take a vote of the employees about the Township getting back into Social Security. Three (3) ayes, one (1) nay, Florip excused, motion passed.

XIII. New Business

- A. Committee Appointments:** *Motion by* Therrien, supported by Clous, to extend the Board of Review terms for Barb Hood and C. J. Sierzputowski until December 31, 2024. All ayes, no nays, Florip excused, motion passed. *Motion by* Therrien, supported by Rineer, to appoint Rick Drewyour to the open position on the Zoning Board of Appeals for a three (3) year term ending December 31, 2026. All ayes, no nays, Florip excused, motion passed. *Motion by* Rineer, supported by Clous, to reappoint Jerry Morse to the Recreational Resources Committee for a two (2) year term ending December 31, 2025, pending a written request from him. All ayes, no nays, Florip excused, motion passed.
- B. Citizens Advisory Panel:** Chief Drury presented his request with discussion taking place. *Motion by* Rineer, supported by Clous, to allow Fire Chief Drury to create and advertise for the Citizens Advisory Panel upon amending wording in the purpose paragraph to include that these members are not representatives nor employees of Almira Township. All ayes, no nays, Florip excused, motion passed.
- C. Surplus Laptop:** Retired Assessor returned the old laptop computer that she had been using after it stopped working. *Motion by* Therrien, supported by Clous, to declare this laptop computer as surplus and that it should be discarded with no new laptop computer to be purchased at this time. All ayes, no nays, Florip excused, motion passed.

D. Locks: The door locks at the townhall and Fire Dept. are not working properly. Discussion took place. *Motion by* Therrien, supported by Rineer, to move ahead to replace and/or repair the door locks on both the townhall and Fire Department. Roll call vote was as follows: Therrien, aye; Clous, aye; Rineer, aye; Roper aye; Florip excused; all ayes, no nays, motion passed.

XIV. Extended Public Input: None

XV. Board Comments: Therrien wished all a Merry Christmas. Roper also wished all a Merry Christmas and that he would see them next year.

XVI. Adjourn: Supervisor adjourned the meeting at 7:36 p.m.

DRAFT