

Almira Township
Regular Board Meeting Minutes
December 9, 2019

I. Call Meeting to Order

Supervisor Roper calls the meeting to order at 7:00 pm.

II. Pledge of Allegiance

III. Roll Call

Present: M. Roper, M. Therrien, MG Rineer, L. Florip

Excused: T. Clous

IV. Additions/Deletions to Meeting Agenda

MG Rineer has us change New Business A from Fire and EMS Shift Schedule to Fire and EMS Presentation.

V. Approval of Meeting Agenda

M. Therrien moves to approve. MG Rineer seconds. All ayes.

VI. Approval of Consent Agenda

M. Therrien moves to approve. MG Rineer seconds. All ayes.

VII. Treasurer's Report

Financial Report is presented and filed.

VIII. Brief Public Input

None

IX. County Commissioner

Art Jeannot expounds on defined benefit moving into defined contribution and the subsequent hiring freeze at the county level. His guess is it will take 15 years for the county to see a benefit to this change.

X. Department Heads

E. Bisler discusses lack of quorum for the last two Parks & Rec committee meetings. Rineer suggests quarterly meetings, as she has experienced the same thing with the Veterans Committee.

Chief Bushee reports that we had 15 calls in November. 7 of those were medical, 2 fire, 3 PI's and 3 assists to Benzie County EMS. November PR events were helping to decorate the village and bringing Santa in on the fire truck for the Meet Santa event. Staff Meeting was held Dec. 4th. Expectations were laid out to members. Chief presents the board with duty crew staff log. We like it and have no questions. She also provides us with Officer Staff task proposal, as she would like to fill some officer positions before the next fiscal year starts. The department applied for a 2% tribal grant for \$8000, which will aid in the purchase of 4 sets of turnout gear. In the next few weeks, she will present a 10-year equipment replacement plan, which will

be an evolving document. She will also keep us updated on policy and procedure changes she'd like to make. She'd like to purchase a laptop for the fire department. She's consulted with Dustin for a recommendation. She has been busy with day-to-day operations, familiarizing herself with equipment and the building, and getting to know everyone on the department. They've removed couches from dayroom, FF's Smith and Mosholder donated a TV, and they are revamping that room. She presents a shift schedule to the board that introduces a 10-hour shift on Saturdays, to make 6 10-hour shifts each week. This schedule has also gone out to dept. members to have them sign up for shifts.

XI. Village Report

Jim isn't in attendance, but wanted to send along thanks to the township and the fire department for all the help with Christmas decorating and Christmas events this year.

XII. Guests

None

XIII. Old Business

None

XIV. New Business

- A. Fire and EMS Presentation. FF Derek Smith presents an apparatus report detailing our fleet, its worth, and replacement costs for each vehicle. After we have all of this information, Sarah recommends that we replace an ambulance (either one) as the first order of business. Prices will increase 5-7% after Jan. 1st. The board discusses diesel vs gas, re-mounts vs demos, when to purchase and what funds to use. MG Rineer moves to accept the proposed schedule. M. Therrien seconds. All ayes. MG Rineer moves to purchase a laptop for the fire department, upon Dustin's recommendation, not to exceed \$2500. L. Florip seconds. Roll Call. M. Roper-aye, M. Therrien-aye, L. Florip-aye, MG Rineer-aye, T. Clous-absent.
- B. Audit. MG Rineer moves to go out for bids for our biennial audit. M. Therrien seconds. All ayes. We'll place the ad in the Record Eagle.
- C. Recycling Agreement. L. Florip moves to have Mark sign the 2-year recycling agreement that Jesse Zylstra provided us. M. Therrien seconds. All ayes.

XV. Extended Public Input

None

XVI. Board Comments

M. Therrien comments on Music in the Park. He will not be in attendance this year. MG Rineer reminds everyone that it's tax time and we've been busy. L. Florip thanks the FD for all they're doing. M. Roper brings "budget time" to everyone's attention. We also need to keep our eyes on the FD roof. We will soon need to replace it.

XVII. Adjourn

Adjourned at 8:05 pm until January 13th, 2020 at 6 pm