

**Minutes from the
Almira Township Board Regular Meeting
January 14, 2013
7:00 p.m.**

Supervisor Mark Roper called the meeting of the Almira Township Board to order at 7:01 p.m. at the Almira Township Fire & EMS Facility.

Supervisor led the Pledge to the Flag.

Supervisor called for roll call. Members present were: Mark Roper, Mandy Gray Rineer, Tammy Clous, Matt Therrien, and Ann Beaujean.

Additions/Deletions to Meeting Agenda by Board and Citizens: Under New Business: F. Habitat for Humanity

Approval of Meeting Agenda: *Motion by Therrien*, and supported by Beaujean, to approve the meeting agenda as amended. All ayes, motion passed.

Approval of Consent Agenda: *Motion by Therrien* and supported by Beaujean, to approve the consent agenda:

- I. Approve regular Board meeting minutes dated December 12, 2012.
- II. BUDGET AMENDMENTS FOR THE MONTH OF December 2012: None
- III. APPROVE PAYMENT OF CHECKS #'s 34057 – 34136. SEE CHECK REGISTERS INCLUDED IN PACKET. BILLS AVAILABLE FOR EXAMINATION UPON REQUEST.
- IV. RECEIVE AND FILE THE FOLLOWING REPORTS:

BENZIE BOARD OF COMMISSIONERS:	Included in Packet
ASSESSOR:	Added at Meeting
ZONING ADMINISTRATOR:	Added at Meeting
RECREATIONAL RESOURCES COMMITTEE:	No Report
FIRE & EMS DEPARTMENT:	Included in Packet
PLANNING COMMISSION:	No Report
VETERANS MEMORIAL COMMITTEE:	No Report
- V. MISCELLANEOUS: None
- VI. RECEIVE AND FILE THE FOLLOWING CORRESPONDENSE:

Lake Ann Village Council Draft Meeting Minutes	December 11, 2012
Benzie County Road Commission meeting minutes	October 11 thru November 21

Treasurer's Report: Rineer presented the treasurers report. *Motion by Roper*, and supported by Therrien to accept the treasurers report.

Brief Public Input: None

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County Commissioners: Commissioner Bates let the board know that the Commissioners are going to be holding quarterly night meetings out in the community with the first being held at Almira Township January 15, 2013 at 6:00 p.m. He also reported that they have been in discussion with The Maples on the extension that has been given to them to cover costs of operation and what their plans are to not need the extension any longer.

Department Heads:

- A. Fire and EMS:** Chief Morse stated that Ryan Brodbent has been reinstated as a member of the Almira Twp. Fire and EMS Department. *Motion* by Therrien, and supported by Rineer to reinstate Ryan Brodbent to the Almira Twp. Fire and EMS Department. Chief Morse also stated that the Fire and EMS Department had a staff meeting to discuss lack of response issues and discussed different options as to get more coverage.
- B. Library:** Librarian Ransom presented a report on use of the library and also talked about computerizing the library. She stated that Janet said it would cost approximately \$1000.00 to get the library computerized.
- C. Planning Commission:** Therrien let the board know that Diana Nolan is the new Chairperson of the Planning Commission and that Heather Bruce is the Vice Chairperson. They would like to do a New Master Plan and look at adjusting the fee schedule. It was also stated that they wish to have a recording secretary and that Mary Dort was being contacted to see if she was interested in that position. They are also changing their meeting dates to the First Monday of the month and would also like a Zoning Administration representative to be able to attend their meetings.

Guests: Mike Fiebing: presented the Recycling Annual Report and also said that they are looking for representatives to be on the committee and that they are looking at doing updates on their solid waste plan since no updates have been done since 2000.

Old Business:

- A. Klassen Plaque:** Discussion took place and it was suggested that we send the decision to the Recreational Resources Committee to make a suggestion to the Township Board on whom and how recognition should be given.
- B. Committee Appointments:** *Motion* by Therrien, and supported by Rineer to reappoint Joe and Rasa Baker to the Veterans Committee for a two year term. All ayes, motion passed. *Motion* by Therrien, and supported by Beaujean to reappoint Lori Florip and Chuck Cape to the Board of Review for two years terms. All Ayes, motion passed. *Motion* by Beaujean, and supported by Therrien to reappoint Simon Wolf to the Planning Commission Committee for a three year term. All Ayes, motion passed.

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New Business:

- A. **General Attorney:** Discussion took place on whether we would like to continue paying the current law firm the phone retainer fee we are currently paying or look at different option or a different law firm. It was decided not to make any changes at this time but to see how much we use them and what the fees are.

- B. **Road Commission Contract:** Discussion took place on how hard or what might be needed for clean up in the spring. Option were given and discussed. *Motion* by Roper, and supported by Beaujean to sign the contract agreement with the Benzie County Road Commission to Salt and Sand the Township and Fire & EMS Department Parking Lots when requested.

- C. **Budget Workshop Date:** The budget workshop date was set for January 21, 2013 at 9:00 a.m. with a back-up date of January 23, 2013 at 9:00 a.m.

- D. **Truth in Taxation Hearing Date:** The Truth in Taxation Hearing date is February 11, 2013 to be held at the regular Township Board Meeting.

- E. **Lake Front Park:** Beaujean thanked all the committee members for their hard work on this project. She also presented a timeline and approximate amounts needed to complete the project by May 25-27, 2013 using either contractors or volunteers,

- F. **Habitat For Humanity:** *Motion* by Rineer to pass the habitat for Humanity resolution to allow a tax exemption for the property they are asking. Motion dies for lack of support. *Motion* by Therrien, and supported by Beaujean to bring the resolution to the next meeting for decision.

Extended Public Input: Shirley Ransom stated that volunteers moved the library and it made for a very memorable time for all those who were involved. Diana Nolan addressed the website and is willing to show someone who wishes to work with the website the login and password and how to update the information. Vance Bates mentioned to make sure that we do not vary from the DEQ approved permits.

Board Comments:

Adjourn: There being no other business the Supervisor adjourned the meeting at 9:27p.m.

Tammy Clous
Almira Township Clerk