

Almira Township

Regular Board Meeting Minutes

November 14, 2022

I. Supervisor Roper **calls the meeting to order at 6 pm** at the Almira Township Hall 19639 Maple Street, Lake Ann

II. Pledge to the Flag Recited

III. Roll Call

Present: Mandy Gray Rineer, Lori Florip, Tammy Clous, Mark Roper. Matt Therrien was excused.

IV. Additions/Deletions to Meeting Agenda: Under New Business add: E. Property Tax Collection Resolution, and F. Deputy Assessor.

V. Approval of Meeting Agenda: *Motion by Rineer, supported by Clous, to approve the meeting agenda as amended. All ayes, Therrien excused, motion passed.*

VI. Approval of Consent Agenda

Motion by Rineer, supported by Florip, to approve the consent agenda as presented. All ayes, Therrien excused, motion passed.

VII. Treasurer's Report

Treasurer MG Rineer presents the Financial Report end of October-2022. Winter taxes are being prepared.

VIII. Brief Public Input: Jerry Morse thanked the Fire Chief for the great Trunk or Treat event held at the Fire Station on Halloween, Jerry thanked the Clerk and election workers on the great job done on election day. He also commented on the tour bus that got stuck turning right off of Reynolds Road onto Maple Street.

IX. County Commissioners

Commissioner Art Jeannot thanked all the Clerks for the great work they did on the election. He reported that the County Commissioners had previously discussed 24-hour Road Patrol and asked the Sheriff's Department to present a plan for 24-hour road patrol since the Commissioners only approve the Department's overall budget. The Sheriff's Department presented a three-year plan which could be in place by spring of 2023. Other topics the Commissioners discussed were housing project guidelines, broad band, and ARPA funds. Art also informed the Board that Tom Longanbach, County Equalization Director, is retiring next month. Art asked if there were any questions.

X. Dept. Heads: Recreational Resources Committee Chairperson Jerry Morse updated the Board that the November 16th Committee meeting was being rescheduled to November 30th. He also reported that all the benches for the disc golf course have been installed and thanked everyone who helped with that project. Morse also stated that the Recreation Plan rough draft should be ready at the end of November.

Chief Drury reported that for the month of October, the Department responded to 31 calls for service, including: 24 ambulance requests in Almira Township, 1 road hazard, 1 smoke investigation, 1 smoke alarm assist, 1 welfare check, 1 injury accident, 1 county call in Frankfort, and 1 MABAS deployment to Menominee County.

XI. Village report: Three new members were elected to the Village Council, a President and two Trustees.

XII. Guests: Jamie Martin, Treasurer of Horse North Rescue, asked the Board to submit a Tribal grant application in the amount of \$8,000.00 for this organization. Rebecca Hubers, Benzie County Emergency Manager, discussed a National Mitigation Plan she is presenting to the Governmental entities in the County. There will be public input sessions later in the plan process. Rebecca also stated that work is being done to get an 800megahertz radio tower in the Frankfort area to help with emergency communications.

XIII. Old Business

A. Mistwood Greens: A default Judgement has been rendered so further discussion will be taking place.

B. Master Plan: Board members are to review the Master Plan copy and send updates, questions, to Clerk Clous and she will send all concerns to Mathew in one email.

XIV. New Business

- A. Horse North Tribal Grant:** *Motion by* Rineer, supported by Clous, to be the administrative entity applying for the 2% Tribal Grant in the amount of \$8,000.00 on behalf of Horse North Rescue. Roll call vote was as follows: Clous, aye; Rineer, aye; Florip, aye; Roper, aye; Therrien excused, all ayes, motion passed.
- B. Beach Willow Tree:** Discussion took place about the condition of the willow tree since the recent high winds. *Motion by* Clous, supported by Florip, to have the willow tree removed, have the brush chipped, have the wood hauled, have the area raked and cleaned up by A-1 Professional Tree Service. Roll call vote was as follows: Rineer, aye; Florip, aye; Clous, aye; Roper, aye; Therrien was excused, all ayes, motion passed.
- C. Board of Review Resignation:** Amber Pomper had submitted her resignation from the Board of Review. *Motion by* Rineer, supported by Florip, to accept the resignation of Amber Pomper from the Board of Review. All ayes, Therrien excused, motion passed.
- D. Document Shredding:** Discussion about document shredding took place and information from Profile was reviewed. Consensus of the Board was to annually get documents ready to be shredded as needed and pay once a year for the shredding services.
- E. Property Tax Collection Resolution:** *Motion by* Rineer, supported by Florip, to rescind Resolution #1-0406. Roll call vote was as follows: Florip, aye; Clous, aye; Rineer, aye; Roper, aye; Therrien excused, all ayes, motion passed. *Motion by* Rineer, supported by Clous, to adopt Resolution 11-2022 #1. Roll call vote was as follows: Clous, aye; Rineer, aye; Florip, aye; Roper, aye; Therrien excused, all ayes, motion passed.
- F. Deputy Assessor:** Discussion took place for additional help that would be needed, including field work. *Motion by* Rineer, supported by Florip, to appoint Sueanne Muha

as deputy assessor to help as needed at a pay rate of other deputy positions in the township. Roll call vote was as follows: Rineer, aye; Florip, aye; Clous, aye; Roper, aye; Therrien excused, all ayes, motion passed.

XV. Extended Public Input: None

XVI. Board Comments: Rineer stated that the retiring assessor will be missed. She also thanked all the election workers for their work. Clous also thanked the election workers for all their help before and during the election. She stated that the election went well. Roper stated that he thought all of the Benzie County clerks did a great job on the election. Roper would like to have a special meeting in December to discuss the ARPA funds. Start thinking about other budget items that would be need to be in the next budget which will start being discussed in January.

XVII. Adjourn: *Supervisor adjourns the meeting at 6:45 pm*