

**Minutes from the  
Almira Township Board Regular Meeting  
November 14, 2011  
5:00 p.m.**

Supervisor Vance Bates called the meeting of the Almira Township Board to order at 5:00 p.m. at the Almira Township Fire & EMS Facility.

Supervisor led the Pledge to the Flag.

Supervisor called for roll call. Members present were: Dawn Campeau, Mary Dort, Diana Nolan, Kirt Giddis and Vance Bates.

**Additions/Deletions to Meeting Agenda by Board and Citizens:** None

**Approval of Meeting Agenda:** *Motion by* Campeau, and supported by Nolan, to approve the meeting agenda as presented. All ayes, motion passed.

**Approval of Consent Agenda:** *Motion by* Nolan, and supported by Bates, to approve the consent agenda as follows:

1. Approve minutes of Regular Board meeting held October 10, 2011; Special Board meeting held October 17, 2011 including closed session minutes and Special Board meeting held October 24, 2011.
2. Budget amendments for the month of November 2011: None
3. Approve payment of check #'s 32741 – 32851. See check registers included in packet. Bills are available for examination upon request.
4. Receive and File the following reports:

Benzie County Commissioners:	Included in Packet
Assessor:	Included in Packet
Zoning Administrator:	Included in Packet
Recreational Resources Committee:	Included in Packet
Fire & EMS Department:	Included in Packet
Planning Commission:	No Report
Veterans Memorial Committee:	No Report
5. Miscellaneous: None.
6. Receive and file the following correspondence:
  - Lake Ann Village Council Draft Meeting Minutes dated 10-11-11
  - E-mail from [kylebob@centurylink.net](mailto:kylebob@centurylink.net) dated 10-25-11
  - The Par-Plan News dated 10/2011
  - Benzie County Road Commission meeting minutes dated 10-13-11; 10-27-11All ayes, motion passed.

**Treasurer's Report:** *Motion by* Giddis, and supported by Nolan, to receive and file the Treasurer's report. All ayes, motion passed. Copy will be filed in the Clerk's office.

**Brief Public Input:** None

**Guests:**

Joe and Rasa Baker were not in attendance.

**Old Business:** None

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**New Business:**

- A. Fire & EMS Member Retirement:** Jim Morse Sr. read his letter of retirement. *Motion by* Bates, and supported by Campeau, to accept with regrets the retirement of Jim Morse Sr. from the Fire & EMS Department. All ayes, motion passed.
- B. Medical Personnel for Snow Pine Festival:** Supervisor Bates presented the request. *Motion by* Bates, and supported by Campeau, to ask for two (2) medical personnel volunteers first and then use pool personnel if needed to cover the Snow Pine Festival on February 18, 2012 from 8:30 a.m. until 3:30 p.m. All ayes, motion passed.
- C. Snow Pine Festival Town Hall Rental Waiver:** Supervisor Bates presented the request. *Motion by* Giddis, and supported by Nolan, to waive the rent and deposit fees for the town hall for the Snow Pine Festival to be held February 18, 2012. All ayes, motion passed.
- D. New Member, Fire & EMS Department:** EMS Manager Steve Puchovan presented the application and discussed the interview with the Officers. *Motion by* Campeau, and supported by Bates, to accept Pablo Cevallos as a new probationary member to the Fire & EMS Department pending a physical, drug screening and driving record check. All ayes, motion passed.
- E. Surplus Radios:** EMS Manager Puchovan presented the information. *Motion by* Dort, and supported by Giddis, to declare eighteen (18) radios as surplus with four (4) radios going to Benzie County Office of Emergency Management and fourteen (14) radios going to Radio North to sell for \$200.00 per unit. All ayes, motion passed.
- F. EMT Class Students:** EMS Manager Puchovan presented the recommendation from the Fire & EMS Officers. *Motion by* Bates, and supported by Giddis, to send Shawn Gatzke and Laura Gleason to EMT class with the conditions that the Township would not be paying for attendance at the class nor paying mileage. All ayes, motions passed.

**Extended Public Input:** None

**Board Comments:**

Clerk Dort stated that the November election was slow. The election inspectors liked working with the electronic poll book. The County Board of Canvassers said the Township did a "good job" on the election.

Trustee Giddis thanked the people that worked on the Lakefront Park Site Plan for their work.

Treasurer Campeau stated that the winter tax bills would be mailed December 1<sup>st</sup>.

Trustee Nolan talked about working with the electronic poll book for elections.

**Adjourn:** There being no other business the Supervisor adjourned the meeting at 5:30 p.m.

Mary Dort, Almira Township Clerk