

**Minutes from the  
Almira Township Board Regular Meeting  
July 14, 2014  
7:00 p.m.**

Supervisor Mark Roper called the meeting of the Almira Township Board to order at 7:00 p.m. at the Almira Township Fire & EMS Facility.

Supervisor led the Pledge to the Flag.

Supervisor called for roll call. Members present were: Mark Roper, Mandy Gray Rineer, Tammy Clous, Matt Therrien, and Ann Beaujean.

**Additions/Deletions to Meeting Agenda by Board and Citizens:** None

**Approval of Meeting Agenda:** *Motion by* Therrien, and supported by Rineer, to approve the meeting agenda. All ayes, motion passed.

**Approval of Consent Agenda:** *Motion by* Therrien and supported by Beaujean, to approve the consent agenda:

- I. Approve Regular meeting minutes dated June 9, 2014.
  
- II. BUDGET AMENDMENTS FOR THE MONTH OF June 2014: None
  
- III. APPROVE PAYMENT OF CHECKS #'s 35339 – 35443. SEE CHECK REGISTERS INCLUDED IN PACKET. BILLS AVAILABLE FOR EXAMINATION UPON REQUEST.
  
- IV. RECEIVE AND FILE THE FOLLOWING REPORTS:  
  
BENZIE BOARD OF COMMISSIONERS: Included in Packet
  
- V. MISCELLANEOUS: None
  
- VI. RECEIVE AND FILE THE FOLLOWING CORRESPONDENCE: None

**Treasurer's Report:** Rineer presented the treasurers report. Report was received and filed.

**Brief Public Input:** Craig Johnson stated that our Fire and EMS on call program is working well. He stated that there is interest in holding an EMT class at our facility; the class would be held Tuesday, Thursday and every other Saturday December 2014 through May 2015. Motion by Rineer, supported by Therrien to allow Craig Johnson to use our facility for an EMT class. All ayes motion passed.

**County Commissioners:** Commissioner Bates provided the board with the county reports to review. The July meeting will be an evening meeting held July 15, 2014 at the Government Center. The county will be holding a Public Hearing on the ORV Ordinance amendments on August 27, 2014. The county received one RFP on the Honor property from Blarney Castle.

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Copies of the tentative county budget are available for review. On August 2, 2014 the Maples will be renewing the Blueberry Festival. It will be held at the park in Frankfort this year. The Animal Control has an abundance of cats available for adoption. TNT was at their last meeting and gave a presentation on what they do and how they are funded. TNT is looking for the county to put someone on this team and help with finances. There will be a Hazardous Waste Collection at the Road Commission on August 9<sup>th</sup>. The Maples is still on track financially. He also gave a few points on some questions that have come up with regards to the 911 Surcharge Millage.

**Department Heads:**

- A. Fire and EMS Department:** Frank Post spoke about MEMAC. It would allow us to get and give assistance in the event of a major disaster or emergency at no cost to us and we would be able to get compensated for giving of our services in these types of events. Chief Adams stated that were 18 runs in June, 3 were to center-up/assist the county; 8 transports; 5 assists or non-transports and 1 missed. The on call system has been working out well and most time slots have been filled. There was a need to order turnout gear and name plates for new members. Several applications have been taken by interested individuals with one returned so far and several more to be returned soon. Motion by Therrien and supported by Beaujean to add Matthew Johnson to the Fire and EMS Department pending a background check and physical. All ayes motion passed. The Firehouse software that had been being used has not been renewed in several years and due to this the cost of renewal and upgrading would cost more than replacement of said software. The board was presented with three different software systems with a recommendation of using Firehouse Software for both fire and Medical reporting. Motion by Therrien and supported by Roper to purchase the Firehouse Software contingent on the compatibility with Northflight EMS for billing purposes. Upon roll call vote Beaujean-aye; Therrien-aye; Roper-aye; Clous-aye and Rineer-aye. Motion passed. The Fire and EMS Department has received a donation of pet oxygen masks. This is the first set of masks to be in service in this area.
- B. Planning Commission:** The Planning Commission has met twice since our last meeting. They did a boundary change for the Mistwoods Golf Course and have been reviewing the lighting ordinance. Don Ellis has been accepted as an addition to the Planning Commission by that board.
- C. Library:** Homecoming was great; there were several patrons in that day. There were 4 new patrons and 20 books were checked out.

**Guests:** None

**Old Business:** None

**New Business:**

- A. Dunesville:** Motion by Therrien and supported by Rineer to approve the Dunesville application with the hours specified. All ayes motion passed

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- B. Park Repairs and Improvements:** Discussion took place on drain work and toilet repair at the park pavilion. Also discussed was renovating and repairing the park drinking fountains. We are getting bids on this work and will have them for review by the board at the next meeting.
- C. Township Logo Gear:** Motion by Beaujean and supported by Rineer to purchase 12 t-shirts and 3 sweatshirts with the Township Logo for the maintenance person. All ayes motion passed.
- D. Election Approvals:** Motion by Therrien and supported by Beaujean to approve the recommended election inspectors. All ayes motion passed. Motion By Therrien and supported by Beaujean to approve the recommended meal allowances. All ayes motion passed. Motion by Rineer and supported by Beaujean to approve the recommended receiving board. All ayes motion passed.
- E. 1/4ly Employee Report:** The 1/4ly report was presented and will be reviewed again after the 3<sup>rd</sup> 1/4.
- F. Library Computers:** Discussion took place on possible solution to the copyright issues. The board would like more questions answered on possible option before making a final decision.
- G. Recreational Resources Appointment:** Motion by Rineer and supported by Therrien to appoint Melisa Martin to the recreational Resources Committee. All ayes motion passed.
- H. Planning Commission Appointment:** Motion by Beaujean and supported by Clous to appoint Don Ellis to the Planning Commission. All ayes motion passed.

**Extended Public Input:** None

**Board Comments:** Clous gave election information. Rineer said that tax season is upon us and she has been busy receipting the payments. She would also like to take a moment to honor a member of the community whom recently passed. Jim Slis was a very active individual in the community and was always willing to help when needed, he will be greatly missed. Therrien said that Homecoming went great and that Music in the Park planning is coming together. Brochures for the event should be ready soon for review before going to print. Roper said that information on the upcoming Fire and EMS Millages is available from the Fire Association. Due to the availability of board members the August meeting will be moved to the 18<sup>th</sup> at 7:00 pm.

**Adjourn:** There being no other business the Supervisor adjourned the meeting at 9:00 p.m.

Tammy Clous  
Almira Township Clerk